



**Office of Board of Selectmen
Town of Mason**

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Selectmen Meeting 12/12/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Tony Burns, Police Chief Kevin Maxwell; Library Director Judy Forty;

Residents: Sherri Malouf, Kourtney Tibbetts, Jeff & Becky Partridge, Scott Hartley

Called to Order: The meeting was called to order at 7:42pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 11/28/2023 BOS / PD meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Minutes of 11/28/2023 BOS / FD meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Minutes of 11/28/2023 BOS meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.

New Business:

- Met with resident Kourtney Tibbetts who is interested in joining the Recreation Committee; Selectmen appointed as a member.
- Judy reviewed pre-Covid and current library statistics regarding the number of patrons, number of items in and out of library, library staff salaries and budget amounts. Judy also gave comparison information for other towns similar to Mason. Selectmen agree to review the proposed 2024 Library budget with pre-Covid information in mind.
- Fire Chief Burns reviewed multiple ambulance services contracts with Selectmen. Chief reviewed which towns each service responds too, each town's population, number of

calls for each town, as well as annual costs and proposals for each service. Chief Burns and EMR Jeff Partridge discussed their believed pros and cons for each service. Selectmen asked Chief Burns to invite Souhegan Valley Ambulance Service Chief Wendy Leger to the next Selectmen meeting to discuss their services further.

- Chief Burns updated that insurance has agreed to provide coverage for the damage on the communication tower from the past lightning strike, however, they are sending a representative out to review the amount to which will be covered.
- Police Chief Maxwell reviewed the 2024 IT Project Proposal with the Selectmen and discussed which projects should be considered in 2024 and which should be postponed.
- Selectmen met with an applicant for a facilities management position.
- Brenda discussed the need to switch department head credit cards to TD Bank. Kate motioned to move department head credit cards to TD Bank, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Selectmen set the 2024 Proposed Budget Hearing for January 9th, 2024 at 7:00p.
- Jen reviewed a property assessment request, will forward to the Assessor.
- Planning Board has asked Selectmen to review the Colin Rd subdivision project. Charlie will contact the engineer and Planning Board and will update Selectmen at a later date.
- Selectmen reviewed the need for Zoning Board members.
- Kate gave an update that the Energy Aggregation Committee has the Community Power warrant article and plan on the website. There will also be a public hearing to review public information and to answer questions on January 27th, 2024.
- Selectmen discussed the dedication of the annual report.
- Nashua Regional Planning Commission has invited Kathy Chapman, Mason Energy Committee Chair, to represent the Town of Mason at the first regional community meeting to discuss community enrollment and implementation of a comprehensive climate action plan; Selectmen are in support of this.
- Facilities Manager Wally Brown will be getting a quote to repair rust on the facilities vehicle. If needed, facilities staff will use a highway vehicle in place of this vehicle.
- Jen reviewed a request to reconsider the denial to issue a quarry parking permit to a non-resident. Selectmen reiterated again that these permits are for Mason residents only and the request to issue a non-resident a quarry parking permit has been declined.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 10:45pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant