



**Office of Board of Selectmen  
Town of Mason**

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## Selectmen / FD Meeting 11/28/2023

*Approved Minutes*

**Present:** Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Tony Burns

**Called to Order:** The meeting was called to order at 7:11pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed current year-to-date budget.
- Reviewed proposed 2024 budget:
  - Brenda will add a “Certification Cost” line item to better track cost.
  - Discussed proposed ambulance service renewal contract. Selectmen asked Chief to gather proposals for other options and to present these at the next Selectmen meeting.
  - EMS training may look artificially high as cost will be reimbursed by NH Work Ready but only after the candidate completes and passes the training.
  - Chief has reduced budgeted to replace two sets of turn-out gear per year.
  - Equipment Maintenance includes the cost of all annual testing and maintenance that has to be done, along with a small buffer for when/if something needs replacing.
  - Chief plans to maintain accessibility to current waterholes but has not budgeted for replacing with dry hydrants as the cost is ~\$20k per hydrant.
  - Will do final review at the next department meeting.
- Reviewed 2024 proposed warrant articles; at next meeting will discuss which are priorities.
- Kate motioned to approve a \$200.00 donation from the Firefighter Charitable Organization as unanticipated funds, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.
- The lightning strike insurance claim for the communication tower continues to progress.
- Will review FireCatt hose testing contract at the next department meeting.
- Selectmen have reviewed the revised Town of Mason Fire-EMS Department Standard Operating Guidelines and approve moving forward with this revision.
- Lack of participation with the department continues to be a concern.

**Adjournment:** There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:56pm.

Respectfully Submitted,

*Jennifer Tenney*

BOS Administrative Assistant