



**Office of Board of Selectmen  
Town of Mason**

16 Darling Hill Road – Mann House  
Mason, New Hampshire 03048  
(603) 878-2070 (603) 878-4892 Fax

## Selectmen / HWY Meeting 11/14/2023

*Approved Minutes*

**Present:** Selectmen Kate Batcheller, John Suiter; Admin Asst Jen Tenney; Road Agent Dave Morrison; Accountant Brenda Wiley

**Absent:** Selectman Charlie Moser

**Called to Order:** The meeting was called to order at 6:43pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed year to date (YTD) budget, no questions or concerns at this time.
- Dave let Selectmen know the Highway Department is planning an internal holiday party next month.
- A “thumb” for the backhoe is needed, the cost is ~\$5k. Selectmen elect to wait until the review of next month’s YTD budget before purchasing.
- Reviewed 2024 proposed budget:
  - Line item #4311-13 Road Restoration – Opted to keep this proposed number lower than previous years and not take on any major projects. Focus of 2024 will be to pursue maintaining the roads. Several “smaller” projects were discussed; Once the 2024 budget is determined, Dave and the Selectmen will prioritize:
    - Reed Rd conversion
    - Crack sealing
    - Scripps Ln drainage
    - Installing guardrail
    - Jeds Lane bridge temporary fix
  - Line item #4311-16 Dust Control – Magnesium has been working great; opted to increase this amount to continue to maintain the roads.

- Line item #4311-24 Hired Equipment – Increased to account for needed mowing and hammer services.
- Line item #4312-05 Equipment Maintenance – Reduced slightly due to the “new to us” vehicles not being with us long enough to know what repairs may present themselves. Several vehicles still likely need replacing within the next 1-2 years.
- Make new line item #4312-15 for Underground Storage Tank removal and set at \$20k. Removal of the leaking underground fuel tank needs to be completed in 2024 – per State of NH. Selectmen elect to reduce line item #4311-13 Road Restoration by an additional \$10k to help offset this mandatory cost.

**Adjournment:** There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-absent, John-aye. Meeting adjourned at 7:45pm.

Respectfully Submitted,  
*Jennifer Tenney*  
BOS Administrative Assistant