



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen / FD Meeting 10/24/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Tony Burns

Called to Order: The meeting was called to order at 6:45pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed current year-to-date budget:
 - 4220-02 On Call Wages – due to recent decreased participation, Chief anticipates this number will remain under budget
 - 4220-06 Worker’s Comp – increase due to insurance rating
 - 4220-09 Expendables – no further costs expected
 - 4220-12 Training – no further costs expected
 - 4220-30 Turnout Gear - no further costs expected
 - 4220-42 Vehicle Maintenance – Tires and exhaust work needed. Will wait until November before deciding if these can be addressed this year or next.
- Reviewed training and applicant updates:
 - Started prepping and utilizing the training area.
 - There have been two new firefighter applications.
 - Two team members have completed Fire Instructor II.
 - One team member has completed Firefighter II.
- There was a lightning strike to the communication tower last month. As Emergency Management Director, Chief Burns and Jen are working with the insurance company to assess the damages and necessary repairs. Chief Burns will remain in contact with Police Chief Maxwell as both departments use the communication tower.
- Chief updated that he plans to continue attending and participating with the Public Health Advisory Council for 2024.

- Chief gave an update regarding grants:
 - There is nothing new to report with Firehouse Grants
 - Chief has submitted a grant application to Firehouse Subs for thermal imaging cameras; a \$17,333.33 value with zero cost to the town.
 - Chief has submitted a grant application to Firefighter Charitable Organization for four gas monitors; a \$3,345.00 value with zero cost to the town.
- Chief will bring a revised copy of the Standard Operating Guidelines to the next fire department meeting for review.
- Reviewed preliminary 2024 budget:
 - Engine 1 is in need of pump work in 2024 for ~\$18k. Selectmen to consider if this will be included in the budget or put on as a warrant article.
 - Engine 4 needs to be replaced. As of now it has passed its last pump service test. Will need to determine how to budget for this.
 - Reviewed mutual aid ambulance service agreement; there has been a 24% increase. Discussion to continue at a later date.
 - Consider one-year versus three-year contract with FireCatt fire hose testing.
 - Chief to continue bringing down totals and to put together proposed warrant articles.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:40pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant