



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen / HWY Meeting 8/8/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Road Agent Dave Morrison; Accountant Brenda Wiley

Called to Order: The meeting was called to order at 6:33pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed year to date budget:
 - Line item #4311-13 Road Restoration - Should come in just under budget; Dave notes paving costs have increased.
 - Line item #4311-17 Signs – Dave will order some.
 - Line item #4311-19 Salt – Hoping to need 0-1 loads of salt before January 1st.
 - Line item #4311-24 Hired Equipment – Mowing is estimated at \$6400 for two weeks; Dave is still waiting to hear back from K&J Contracting, LLC for an additional estimate.
 - Line item #4311-13 Aggregate – May need some for Pratt Pond Rd; Dave to look into the cost of purchasing vs making his own.
 - Line item #4312-10 Radios – May need to purchase a radio for the new grader.
 - Line item #4312-14 Vehicle Fuel – Remains over budget. Consider applying remaining funds from line item #4311-08 (Workers' Comp) and line item #4311-09 (Retirement). Also consider line item #4290-01 (Emergency Management) depending on severity of weather at the end of 2023.
 - Plan to encumber line item #'s 4311-16 (Dust Control), 4311-18 (Hired Plows) & 4311-19 (Salt).

- Backhoe Update – The transmission fix is working. A seal kit is being sent to help fix the hydraulic issue; if this doesn't work, consider selling backhoe and the old grader to put towards a new/used backhoe purchase.
- New Grader – John to forward Brenda the invoice and Jen the grader information for fuel tags. Once it has been delivered, John to price out selling the old one.
- Hired Plow – Still pending signature from provider.
- A culvert is being placed at the upper side of Pratt Pond Rd.
- Scripps Lane Drainage – Dave discussed more hay bales will be put in place to help with drainage while continuing to look into a long-term solution. Selectmen suggest having KV Partners perform an engineer review, Brenda to determine where the budget could allow for this.
- Underground Storage Tank – Dave is hoping to have this done before snowfall but has not received a response from the contractor; Dave to follow up.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:22pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant