



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen / HWY Meeting 7/11/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser; Admin Asst Jen Tenney; Road Agent Dave Morrison

Absent: Selectman John Suiter

Called to Order: The meeting was called to order at 7:05pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Dave anticipates paving on Mitchell Hill Rd and Firemen's Bend will begin either at the end of August or beginning of September of this year. Dave reviewed how he has factored in the water runoff at the lower end of Firemen's Bend during the paving prep work done by the highway department
- Dave would like to have a future discussion about installing a guardrail at the bottom of the bend on Firemen's Bend. Selectmen asked Dave to first price out a project like this and stated a site walk would be needed prior to this discussion.
- Reviewed year to date budget.
 - Line item #4312-14 Vehicle Fuel is over budget. Dave will pull available funding from Line item #4311-15 (Culverts) & Line item #4311-09 (Retirement) to offset the overage. Dave will continue to monitor the vehicle fuel line item and will adjust his remaining budget as necessary to offset the overage.
- Magnesium Contract – The contract has been signed and returned to the company.
- Hired Plow – Selectmen asked for this contract to be finalized for the August '23 Highway Department meeting
- K&J Contracting LLC may be considered for ledge pounding for this year and/or next.

- Dave has noticed that due to the roads not fully freezing during the winter 2022-2023 storms, Truck 181 (2022 Dump/Plow Truck) caused a lot of aggregate to be pushed to the sides of the roads.
 - Dave will rework who plows where and with which trucks.
 - Dave will look into what's needed for Truck 181 to plow unfrozen roads.
 - Reviewed the need to provide plowing training for employees.
 - Dave will also be collecting and reusing what he can of the pushed aggregate.
- Discussed the First Report of Injury for a highway department employee.
- Jen to sit with Dave and review CodeRED.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-absent. Meeting adjourned at 7:35pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant