



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Meeting 4/11/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Road Agent Dave Morrison

Residents: Barbara DeVore, Bob Dillberger, Jeff Babel, Michelle Babel, Dick Stockdale, Jim Dore, Wendy Dore, Daryl Scott, Kurt Spacht

Non-residents: Mike Vignale

Called to Order: The meeting was called to order at 7:36pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 3/21/2023 BOS meeting - Kate motioned to approve with changes, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.

New Business:

- Mike Vignale from KV Partners met with the Selectmen to discuss the town's engineering needs of current and future projects. Mike will do an assessment of current projects and present a scope of work to the Selectmen.
- Mason Energy Commission (MEC) gave a presentation about Community Power. MEC is willing to work with the Selectmen to help form an Aggregation Committee, which Bob Dillberger expressed interest in joining. Selectmen would need to vote to form an Aggregation Committee. Kate requests this discussion be continued at the next Selectmen's meeting.
- Town Clerk Deb Morrison shared her recommendation for Jim Dore to be appointed a member of the Trustees of the Trust Funds; Jim Dore accepted. Selectmen are in favor.

- There was a request by residents to share concerns regarding the building and construction happening on L-17-1. Concerns were shared regarding the excavation site and interference with wetlands around and on the property. The residents also shared concerns regarding the operation of the business that has been approved for this lot. Finally, concerns regarding Planning Board procedures were also shared. The residents asked the Selectmen to send a letter of concern to the state so the terrain concerns could be reviewed. Selectmen asked for supporting documentation to be sent to Jen and will ask Building Inspector Jake Olson to do a site visit before making a decision regarding this request. Selectmen also recommended that the residents continue to attend Planning Board meetings.
- Barbara DeVore shared interest for volunteers to hold a town yard sale to benefit the Town Hall Restoration Fund. Barbara proposed a date of July 22, 2023 with a rain date of July 23, 2023. Selectmen are in favor.
- Barbara DeVore shared interest for an indoor yard sale and craft fair in November 2023. There may be a potential conflict of dates, follow up information from Barbara will be given to Jen.
- Accountant Brenda Wiley reviewed findings of a recent timecard audit. Brenda recommended Selectmen review the reporting of time worked policy. It was also determined that timesheets will need to be reconstructed.
- Charlie expressed concern regarding the timing of the Wex Fleet invoice being due before the Selectmen approval of the manifest is done. Brenda will monitor the timing of this as full reports have not yet come in for Wex Fleet.
- Kate shared the Recreation Committee has their first meeting scheduled for April 12, 2023.
- Kate shared there is a meeting being held on April 13, 2023 for residents interested in holding a farmer's market.
- Selectmen discussed a recent request for their support in holding a GoFundMe for a resident. Selectmen made the decision not to support this request as it is not consistent with current town policies.
- Selectmen discussed who would fill the role of Chair. John motioned for Kate to remain Selectmen Chair, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.
- John recused himself as Selectmen to discuss a pending PA-29 form for a Veteran Tax Exemption for himself. Selectmen Kate and Charlie reviewed the supporting documentation provided by John, as well as the recommendation given by Assessor Todd Haywood. Selectmen Kate and Charlie agree that resident John Sutor meets the requirements for the requested veteran tax exemption and approved the application.

- Jen reviewed a recent notice regarding Employee First Report of Injury. Jen was asked to send a memo regarding the correct process for reporting employee injuries to the department heads.

Old Business:

- Driving Range – nothing new to report. If there is no response within 30 days of the recently mailed Selectmen request for a meeting, a second notice will be sent.
- Charlie gave an update that the first Historical Society meeting is scheduled for May 10, 2023.

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 10:20pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant