



**Office of Board of Selectmen
Town of Mason**

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Selectmen / HWY Meeting 3/7/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Road Agent Dave Morrison

Called to Order: The meeting was called to order at 6:32pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

New Business:

- In 2022 there were four storms where salt was used; Year to date we have had seven storms. We have already used much more salt than used in all of 2022. Dave explained that the process and amount of salt being distributed has not changed. The increase of salt use is related to the number of storms, as well as now salting the paved portion of Jackson Road. It was determined that at least six more salt deliveries will be needed for the remainder of 2023; two deliveries to use for the remainder of the colder months now and then estimating four deliveries for this coming fall and winter. Because of the number of storms that have already occurred, there are not enough funds for the additional six salt deliveries in line item #4311-19 (Salt) of the proposed 2023 budget. It was suggested that at the upcoming Town Meeting, an amendment be proposed to remove \$10k from line item #4311-13 (Road Restoration) and move the \$10k to line item #4311-19 (Salt). If this proposal is approved, the \$10k decrease from Road Restoration will affect the 2023 chip sealing project for Townsend Rd and Campbell Mill Rd. 2023 projects and current salt status will be reviewed at the next highway department meeting. It was reiterated that overtime will need to be prevented during the warmer months which may result in projects taking additional time to complete.
- Dave will work on a proposal for either a second or a larger salt shed to consider for a 2024 or later project. An engineer proposal will be included.

- The proposed Innovation Surface Solutions storage tank and equipment rental agreement was reviewed. Selectmen would like an agreement drafted that does not include an option to purchase the equipment, just an option to lease the equipment.
- Brenda reviewed the status of the gas cards from WEX Fleet. It was discussed that the gas cards and pin numbers will be assigned to each vehicle, not to each person.
- Dave reviewed estimates for the 2022 Dodge Ram bumper repair. John will look into an extended warranty for this vehicle.
- Dave recommends posting weight limit signs on appropriate roads and will get a cost for these signs for the next Highway Department meeting.
- Dave discussed volunteers interested in helping to clean up down trees and damage caused by storms. Selectmen advised Dave that the town cannot ask for them to volunteer due to insurance and liability reasons.
- Dave will be calling to schedule crushing since we have the material to do so and will consider driving around town to see where he could reclaim gravel and sand.
- Snow removal from the town buildings are being brought to the sand pit; melting and run off has been responsibly considered.

Old Business:

- The hiring of additional part time help was discussed. Dave will need to propose a rate of pay, number of hours and where in the budget this could be supported before moving forward with the hiring process.

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:35pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant