



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen / HWY Staff Meeting 10/25/2022
Approved Minutes

Present: Selectmen Kate Batcheller, John Suiter; Admin Asst Jen Tenney; Road Agent Dave Morrison

Absent: Selectman Charlie Moser

Called to Order: The meeting was called to order at 6:02pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above

Meeting Discussion:

- Budget – appears to be on target and managed well.
 - Line item 4311-15 (Culverts) will likely need \$1500 for the Starch Mill Rd culvert project.
 - Line item 4311-18 (Hired Plows) amount will be applied to fuel if no contract.
 - Line item 4311-19 (Salt) Will likely need one more load this year.
 - Line item 4311-32 (Aggregate) Dave will be spending the remainder of the budget for this item.
 - Line item 4312-05 (Equipment Maintenance) Backhoe piston repair, springs for Truck #078 and maintenance check for Truck #077 will put over.
 - Line item 4312-06 (Edges for Plowing) Dave anticipates all will be used.
 - Line item 4312-14 (Vehicle Fuel) Unused funds from line items 4311-15 (Salt), 4311-18 (Hired Plows) & 4311-15 (Culverts) will be diverted to this line item to help cover the overage due to increased fuel costs.
- Project Updates
 - There is about 200gal of unleaded fuel left in the underground storage tank. Dave is working with Direct Diesel to install a 500gal skid tank for unleaded fuel next week.
 - Dave will proceed with the culverts on Starch Mill Rd as long as it is within the right of way as described by the engineering plans reviewed by the state.
- Misc
 - New truck is working out well. Dave needs to look into lights and a rack for the lights. Selectmen ok'd Dave to contact Dodge/dealership directly for these items.
 - Dave asked if the Selectmen had any interest in hearing about a weather update service he learned about at an expo. Selectmen asked Dave to look into what other Highway Departments are using/doing for weather updates before sharing information from the expo.
 - Kate discussed potential road restoration projects for 2023 with Dave. They are as follows:
 - Mitchell Hill Rd – dig out edges, shape and pave. Rough 2022 estimated cost is \$14k.
 - Fireman's Bend – repair road. Expects similar cost as Mitchell Hill Rd.
 - Shimming and chip sealing per usual – likely Campbell Mill Rd – Townsend Rd area.

- Dave to look into possibility of moving the salt shed and to see if it needs to be bonded.
- Still do not have plowing service set up for the winter. Kate asked Dave to draft a letter to the residents regarding that we have not been able to fill the additional plow contract, which will result in longer times in cleaning the roads. Kate asked to receive the letter for review by 11/7/22. Jen to mail out letter to residents by 11/15/22.
- Several vehicles are in need of repairs/service/maintenance
 - Backhoe needs a piston repair
 - Truck #078 needs springs
 - Truck #077 is being serviced and inspected for a sticker
 - The loader is being serviced

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, John-aye. Meeting adjourned at 6:50pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant