



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen / FD Staff Meeting 7/26/2022
Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser; Admin Asst Jen Tenney; Fire Chief Tony Burns

Absent: Selectmen John Suiter

Called to Order: The meeting was called to order at 6:54pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above

Meeting Discussion:

- Budget
 - Line item 4220-12 (Training) Chief is comfortable where this number is, will stay within budget
 - Line item 4220-42 & 44 (Vehicle Maintenance & Equipment Maintenance) These two lines have been used interchangeably. Chief will look into combining these line items for the next budget
 - Line item 4220-46 (Office Supplies) One last order will be needed at the end of the year
 - Line item 4220-50 (Waterhole Maintenance) \$2000 that has been budgeted yearly is not enough. Chief has found the starting cost to be closer to \$10k per hydrant. Many hydrants across town need to become more accessible, especially in the winter months. Chief will look into developing a 5-10yr plan on how to update/replace all hydrants and adjust line item accordingly
- Engine 3 is ready to be placed on Municibid
- Chief reviewed pump test results for Engine 1 & 4 with Selectmen. Chief will prepare an announcement to be put on the website.
- Chief is preparing a town event for welcoming the new fire engine, and hopefully the command vehicle as well. Chief will let Selectmen know the date for the welcoming by the next meeting.
- Selectmen agreed to have Chief schedule hose and ladder testing for 2023 for the cost of \$3662.50.
- Chief discussed a fire department grant writer opportunity he has come across. Selectmen asked for a proposed agreement to be sent for review.
- Chief is still working with Ford dealership on pickup date of the command vehicle. The radios have been ordered and light package is on order. Still waiting for quote on lettering design. Chief wrote an announcement for the website, Jen will post.
- Engine 1 update – still waiting on installation of PPV fan, intake valve and water thief have come in. Payment to be taken from the Capital Reserve account. No further funds to be taken from this account.
- Chief reviewed training hours, EMS calls, Fire Calls and upcoming training.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye. Meeting adjourned at 7:32pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant