



Office of Board of Selectmen Town of Mason

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Selectmen Meeting 5/24/2022
Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney, Town Clerk Deb Morrison, Road Agent Dave Morrison, Wally Brown, Jeannine Phalon, Richard Stockdale

Called to Order: The meeting was called to order at 7:50pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 5/10/2022 BOS / PD meeting - Kate motioned to approve with changes, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Minutes of 5/10/2022 BOS meeting - Kate motioned to approve as written, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Minutes of 5/13/2022 BOS meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.

New Business:

- Budget Reviewed – will continue to monitor fuel costs, no other concerns at this time.
- Town Clerk Deb Morrison discussed the following:
 - Selectmen signatures needed for an abatement to be processed, Selectmen signed.
 - Starting August 1st, 2022 Deb would like to extend her evening hours on Tuesday's from 5:00pm to 7:00pm. All other hours would remain the same. Selectmen are in support of this. Jen will post an announcement on the website.
 - Deb would like to increase the number of hours the Deputy Town Clerk is working, as well as increase their rate of pay to \$15.00 per hour. There is room within the Town Clerk's current budget for these changes. Selectmen support this.
 - Deb also mentioned her email distribution list was recently lost. Jen to look into ways to create an email distribution list for interested residents.
- Selectmen met with current Recreation Committee members Wally Brown and Jeannine Phalon to discuss the Recreation Committee roles and the events the committee typically puts on. There are several residents interested in joining the committee, Jen will instruct them to contact Wally and Jeannine directly.

- Cornerstone Excavation is requesting a porta potty by the baseball field on Sandpit Rd. Wally Brown explained that the town typically orders one for the baseball field. Jen will call to get this delivered.
- Jeds Lane continued discussion:
 - Based on the recommendations of the town engineer and the condition of the Jeds Lane bridge, Charlie motions to temporarily post a weight limit of 20 tons on either side of the bridge until the bridge is repaired. Second from Kate. Roll call vote Kate-aye, Charlie-aye, John-aye.
 - The recommended traffic counter has been placed at the Jeds Lane bridge.
 - Kate to draft a letter to send to the Jeds Lane residents and abutters to attend the next site walk. A tentative date of June 4th was made. Since this has not yet been confirmed by the town engineer, Jen will look into moving this date to June 18th.
- Conservation Commission alerted Selectmen that significant alterations have been, and continue to be, done on lot J-60 without proper procedures being completed beforehand (updated Site Plan, Alteration of Terrain permit etc). Selectmen will seek input from town council and issue a cease-and-desist order if recommended.
- Moderator will be contacted to discuss polling hours for the primary and state elections.

Old Business:

- Dog waste station – The Highway Department does not have any dog waste stations in their possession. Jen to order one and have Wally install it in the Town Common area.
- 457(b) plan – The final stages are in place and the representative has appointments set to meet with the eligible town employees.
- Town seal update – Jen to contact Classic Signs and request a final proof by the end of the week. If one is not provided then we will look into getting this done elsewhere.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 8:48pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant