



## Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House  
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Selectmen Meeting 2/22/2022  
*Approved Minutes*

**Present:** Selectmen Charlie Moser, Kate Batcheller, Peter McGinnity; Jen Tenney – Admin Asst, Brenda Wiley – Accountant  
Members of the Public – Jack Flanagan

**Called to Order:** The meeting was called to order at 7:30pm by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 2/8/2022 BOS / PD Staff meeting, Charlie motioned to approve with changes, second from Kate. Roll call vote Pete-aye, Kate-aye, Charlie-aye.
- Minutes of 2/8/2022 BOS meeting, Pete motioned to approve as written. Roll call vote Pete-aye, Kate-aye, Charlie-aye.

### **New Business:**

- Selectmen discussed which Warrant Articles they will review at the Town Meeting.
- Pete motioned to appoint Patty Young as Assistant Deputy Treasurer, second from Kate. Roll call vote Pete-aye, Kate-aye, Charlie-aye.
- Selectmen discussed sitting down with all department heads to discuss recent concerns regarding the Proposed Buffer Amendments.
- Selectmen advised Brenda to respond to a public inquiry that no department costs were accrued for the mailing of the Proposed Buffer Amendments postcard with the Planning Board return address on it.
- Mr. Flanagan discussed budget questions with the Selectmen.
- Selectmen were informed of a property that may be renting an accessory unit without proper documentation. Jen to inform property owner they need to contact the Planning Board to obtain such documents.
- Scripps Lane subdivision plans were discussed. It was agreed to have the Town's engineer review the plans, at applicant's expense, before being approved.
- Selectmen agreed to have Jen expand the volunteer opportunities on the website to include open board/committee seats.

- Pete motioned to re-adopt the Trustee of the Trust Fund's Investment Policy for 2022, second from Charlie. Roll call vote Pete-aye, Kate-aye, Charlie-aye.
- The DRA performed a partial file review and gave recommendations based on findings. Charlie will work with Jen to complete these
- An Intent to Cut was filed with the town for a property that is not up to date with their property taxes. This intent will not be approved; Jen to inform property owner.
- Selectmen to meet with Building Inspector and Assistant Building Inspector candidate at the next Selectmen meeting.

**Old Business:**

- Separation of involuntary merger of lots for Parcel ID A-24 approved by the Selectmen.
- Brenda to write a letter to each fulltime employee with pre-existing annuity plans explaining their options to transition to the new 457(b) plan.

**Adjournment:** There being no further business, Pete motioned to adjourn, second from Kate. Kate-aye, Peter-aye. Meeting adjourned at 8:55pm.

Respectfully Submitted,

*Jennifer Tenney*

BOS Administrative Assistant