



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Staff Meeting 9/21/2020
Approved Minutes

Present: Selectmen Louise Lavoie, Charles Moser; David Morrison, Kathy Wile. All attending via roll call vote using the zoom meeting platform.

Called to Order: The meeting was called to order at 4:01 PM.

Review of the budget year to date had the following questions/comments:

- Correction to line 4312-05 – the amount should be corrected to \$15,179.57 to reflect a recently paid invoice.
- 4311-09 Retirement – why is that over?
- 4311-12 Consulting Engineer – why over? Find out from Brenda if the Right Angle Engineering invoice was credited there, should it not go to 4311-13, paved road restoration?
- 4312-07 Tires – over because of loader tires and unexpected replacement of 2 tires. Nothing further planned.
- 4312-09 Chainsaws – over budget? Dave said saws are fine, but he had Brenda pay the repairs to the pavement cutter there. More appropriate to have it taken out of 4312-05, equipment maintenance.
- 4312-12 Safety Equipment – over, due to exhaust fan for the welding station.
- 4312-13 Tools – Compressor had to be replaced.
- 4312-22 Supplies – Dave explained that everything from office paper and hand soap to grease and chemicals for the vehicles comes from that line. Agreed it is historically underfunded; make a note to increase it for the 2021 budget.

Other areas within the budget that will remain unused or under used include hires sweeper, tree work, erosion control and salt.

Other topics raised by selectmen began with asking how Dave felt the new calcium program had worked. He thought it worked well, they have just used up the last of it on the roads they had re-graded. He was happy with the program and working with the company, and he will be attending a webinar on winter salt through the same company. He said his employee Dave that had done the applications had kept good notes as to how much went where and when. He feels the roads will be in good shape for winter, some touch-ups to be done but too dry to do full grading.

Russell Road was the next topic – Dave will follow up on the status of the permit, and is reviewing the plans to be sure there are no corrections needed that he sees. Not sure it can happen this year, but he will be asking contractors for bids and perhaps be ready to go. Good year to do this work.

Jed's Lane bridge – Dave said we are on the list for bridge inspectors to visit, and will follow up with his contact to see when that is likely to happen.

Dave brought a few updates:

- A request to get a webcam for his office computer for meetings. It was agreed he should have one. Kathy recently purchased one for the BOS office from Staples; she will order one for Dave.
- The loader is back from repairs, seems to be working well.
- The welding repairs are done on the new truck; they will bring it back to the HD tomorrow, and paint up the spots. Beltronics will be there Weds to switch over the radio from the old truck and then get it to Nate for final work. Discussion on re-using the same numbers for replacement vehicles – difficulty in tracking expenses, etc. Agreed new vehicles should be given a new identifying number – the new “078” will become “178”, etc.
- Dave had received an email from Bruce Mann expressing concern regarding the knotweed between the rail trail and the salt shed. Selectmen agreed they were valid concerns, and Dave should speak with conservation (perhaps Liz Fletcher) about best practices for mitigating it.
- Lee Lemoine is going to make a mounted radio that can be put in and out of the hired plow truck, enabling communication with that driver during storms.
- Part time employees was another discussion. The idea of “sharing” with Wally for buildings and grounds was discussed, as was the concern that they could easily exceed the maximum of 28 hours/week. May be best to see if there is one person who could be dedicated to buildings and grounds. Dave mentioned there was someone who had been inquiring about PT with the HD; he can contact him and see if there was interest in taking the other position.
- Some brush cutting has been done, finished for the season.
- Dave said they will be getting both cold patch and some hot top to finish off Greenville Rd and Mitchell Hill Rd, as well as to fill in the cut made on Pullman Rd when the culvert was replaced.
- Dave met with Gus from AllStates and will be getting an estimate for chip-sealing and paving next year.
- Drainage work has been finished on the West side door at the garage, re-grading work should be able to solve the problem, will find out when we get rain. He said the drain alarm has been hooked up as well
- Eustis Cable will be delivering the cable spools and storing them at the HD for the fiber project. Discussion about using town equipment/manpower to unload the spools. Dave will be in conversation with their representative regarding where, when and using their own unloader.

Adjournment:

There being no further business, Louise motioned to adjourn, second from Charlie. Roll call showed two votes to adjourn at 5:03 PM.

Respectfully Submitted,
Kathy Wile
BOS Administrative Assistant