



Office of Board of Selectmen Town of Mason

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Selectmen Meeting 11/10/2020
Approved Minutes

Present: By roll call, using the Zoom platform – Charles Moser, Louise Lavoie, Pete McGinnity, selectmen; Kathy Wile, AA; Brenda Wiley, bookkeeper; Deb Morrison.

Called to Order: The meeting was called to order 7:38 PM by Chair Louise Lavoie. Louise moved to waive the requirement to read the Right to Know checklist aloud, as there were no members of the public attending, second from Charlie. Roll call vote Charlie-aye, Pete-aye, Louise-aye to waive the reading. She then proceeded to take attendance by roll call, reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting by selectmen.
- Minutes: **Oct 13 BOS general meeting** – Louise moved to accept as written, second from Charlie. Louise-aye, Charlie-aye, Pete-aye; accepted as written.
 - Oct 20 FD Staff Meeting** – Pete moved to accept as written, second from Charlie. Louise-aye, Pete-aye, Charlie-aye; accepted as written.
 - Oct 26 HD Staff Meeting** - Pete moved to accept as written, second from Charlie. Louise-aye, Pete-aye, Charlie-aye; accepted as written.
 - Oct 27 BOS General Meeting** – Louise moved to accept as written, second from Pete. Louise-aye, Pete-aye, Charlie-aye; accepted as written.
 - Oct 29 Special HD meeting** - Louise moved to accept as written, second from Pete. Louise-aye, Pete-aye, Charlie-aye; accepted as written.
- Noted that the tax warrant had been prepared, and reviewed and signed by all selectmen prior to the evening's meeting.
Hollis Communications Contract had been signed by Hollis Selectmen and returned for signatures in Mason. No changes had been made. Reviewed and signed by all selectmen prior to the evening's meeting.

New Business:

- A potential deed was a topic brought by tax collector Deb Morrison. She had emailed a potential deed waiver to selectmen for their review. Louise noted is for a (relatively) small amount, and for the tax collector to negotiate a payment plan. Charlie added the deed should be waived as long as the payment plan was adhered to. Selectmen asked for Deb to check back in 90 days, or as soon as the payment was complete.
- FD Reserve Fund Question, brought by Brenda Wiley. FD had asked an invoice for equipment be paid out of that fund, but the fund referred to seems to have been set up for

purchase of fire vehicles. She also questioned if there needed to be a warrant article to withdraw from a reserve fund. Brenda was asked to check in with our DRA person to see if the use is allowed, if there needs to be a WA to remove the funds, and how to close it out.

- Several new meeting dates had been proposed for 11/16, 11/17, 11/23 and 11/24. All selectmen are able to attend.
- Some discussion about the schedule of benefits for insurance policies with Health Trust and keeping personnel policy in conformance with the contracted policies. Brenda will send along the latest information on eligibility, coverage and enrollment. Further discussion as to whether a non-public session was need; Brenda and Deb signed out of the meeting. Further discussion of coverage vs benefit, need to review the newest HT summary of benefits and personnel policy. A non-public session will be set prior to the HD staff meeting on Mon Nov 16

Old Business:

Informational Items/Communication:

Public Forum: No members of the public at the meeting.

Non-Public:

Adjournment:

There being no further business, Louise motioned to adjourn, second from Pete. Charlie-aye, Louise-aye, Pete-aye. Meeting adjourned at 8:21 PM, zoom meeting forum closed by Louise.

Next regular meeting will be Tuesday November 24, 2020 via the Zoom platform, at 7:30 PM.

Respectfully Submitted,
Kathy Wile
Administrative Assistant