



**Office of Board of Selectmen
Town of Mason**

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Selectmen Staff Meeting 6/22/2020
Approved Minutes

Present: Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; David Morrison, Kathy Wile attending via roll call vote using the zoom meeting platform.

Called to Order: The meeting was called to order at 4:06 PM by Chair Charles Moser.

New Business:

Discussed 2020 road work to date-

- Greenville Rd paving complete, still some touch up being done by HD crew.
- Wilton Rd paving complete
- Russell Rd – culvert replacement work scheduled for 6-23-2020.
- Right Angle Engineering – Dave received a text from Erin Darrow, who said she is feeling better and will be emailing soon. Question if the WA has a time limit on payout to be researched.
- Tidy up edges, driveways on paved section of Greenville Rd
- Brush cutting
- Calcium chloride – still have enough for 5 miles of road in the tank, and another load left in the budget. Watching roads for need for grading, watering and applying the calcium.

Discussed agenda item for BOS meeting of 6-23-20, Andrew Smeltz of NRPC will be joining the meeting to discuss a state funded analysis of roads in town and recommendations for maintenance schedule. Dave is asked to join the meeting for that discussion as well. Dave mentioned Bruce Berry is also available for and interested in consulting as needed.

Discussed equipment –

- 077 is at A-1, there was a bolt missing from transmission housing – hopeful that was the source of the leak. If not, it will need to be sent out for more extensive work.
- Some tire repairs coming up as well, they will be dropped off over the weekend and picked up again on Monday.

Discussed future projects –

- Gravel crushing crew will be coming in Monday 6/29. Dave's crew is working to push down as much as possible for them to have access to. There is usually a week of crushing once they

are set up. For next year, Dave would like to plan on them bringing in their larger piece of equipment to work down the bigger pieces of stone so they can be crushed as well.

- Tidy up roadsides and driveways on Greenville Rd is not completed as yet.
- Brush cutting
- Calcium chloride – there is enough in the tank for 5 mi of road, plus another load in the budget still. Dave is monitoring roads for need to grade, water and apply calcium.

Other items –

- Signs for Class 6 Roads – Scripps Lane and Coyne Lane. Both roads have had delivery vehicles stuck on them due to bad GPS directions. Dave will order signs, Kathy to get him the final wording to be used.
- Broken stone culvert on Scripps Lane near the rail trail, about 6' long and 40" wide. How to be replaced, since it is a class 6 road? Louise consulted Hard Road to Travel and found that RSA 231:59(a) allows the BOS to establish that section as an emergency lane to allow for public safety, and expend highway funds for its maintenance. This would require a public hearing, not a town meeting vote. Dave was asked to pace out that section of road, and it was noted there is still \$3085 in the culvert line of the HD budget.
- Jackson Rd – Eversource had contacted Dave with a request to cut 24 trees on the Townsend Rd end of Jackson Rd. He thought that should go through Planning Board as it is a scenic road. Charlie told him to tell Eversource to contact Cassie Mullen to get on the PB agenda.
- Dave inquired about purchasing further cloud backup for his phone – Louise suggested getting a device that will transfer photos to his computer, and general discussion about deleting anything no longer needed.

Future notes for budgeting-

- The salt shed will need repairs – the cement blocks are being eaten by the road salt, and will need replacing. Dave will rebuild and move it back from the road a bit further. Fine for this winter – project for next year.
- The cement pad over the gas tanks needs to be higher – currently the water runoff is not working properly, water getting in between the 2 tanks below (no leaks or contamination though). Dave will consult with the company that installed the tanks for recommendations and plan it into next year's budget.
- Dave will need to buy more aggregate; that line will be over for this year.
- Dave will get information on a municipal lease to buy program for vehicles he has been made aware of. No purchase on the horizon.

Pete asked about employees – Dave said they are working well together, not aware of any issues. Louise asked about the floor tank – Dave said it is in place, plumbed, covered and functional just waiting on the electrician to hook it up to the alarm. She also asked about the French drains on the west side of the building – need to grade down that side to correct the flow of water into the catch basin. No design yet for the overhang.

Adjournment:

There being no further business, Charlie motioned to adjourn, second from Pete. Roll call showed three votes to adjourn at 4:58 PM.

Respectfully Submitted,
Kathy Wile
BOS Administrative Assistant