



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen Meeting 6/9/2020
Approved Minutes

Present: By roll call – Pete McGinnity, Charles Moser, Louise Lavoie – selectmen; Kathy Wile, AA; Brenda Wiley bookkeeper (audio only); Fire Chief Fred Greenwood; Garth and Liz Fletcher, Bob Young, Denise Ginzler, librarian and Lynn McCann, Library trustee and Public Health Officer.

Called to Order: The meeting was called to order 7:31 PM by Chair Charlie Moser. He began the meeting by reading the procedures for electronically held meetings pursuant to the Governor’s executive order 2020-04. That document is attached to these minutes. The meeting had been posted on the town website, and on the bulletin boards at both the Mann House and Town Hall. He then proceeded to take a roll call attendance, reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and signed prior to the meeting by two of the selectmen, the third to do so tomorrow morning.
- Minutes of the May 26, 2020 meeting had been reviewed by all selectmen. Motion from Pete to accept the minutes as written, second from Charlie. Roll call vote to approve the minutes of 5/26/20 as written – Pete-aye, Louise-aye, Charles-aye.
- Appointment papers had been signed for Joseph Harney, as alternate member of the Energy Commission.
- Deed for a cemetery plot was approved.
- 3 different timber tax reports had been processed by the assessor, and ready for the warrants to be approved. These were approved by selectmen who had reviewed them earlier, the third selectman to sign off tomorrow.
- There was a letter to Trustees of the Trust Funds requesting the release of funds from the Police Cruiser Capital Reserve Fund to the general fund for the purchase of the new cruiser. The request was approved, cruiser to be picked up June 10, then to be outfitted.
- Final approval, done near the end of the meeting, was to approve a small land use change tax warrant. LUCT was approved.

New Business:

- Chief Fred Greenwood made a request to release some funds from the Fire Equipment Capital Fund to be used in part as matching funds from forestry dept for outerwear for brush fire fighting, and in part to cover cost of jumpsuits for EMS personnel for a total of 3345.05 to be withdrawn from the fund. All selectmen agreed in principal with the request – Kathy

was asked to check the language of the warrant article to be sure there were no restrictions on how funds could be used.

- Questionnaire for selectmen to complete as part of the annual audit. Questions were read by Charlie, answered by roll call by all selectmen, and Charlie as Chair authorized to sign after all questions had been answered.
- Lot A-19 – discussion tabled pending gathering more information.

Old Business:

- Re-opening plan for Mann House and Library was the first topic of old business. Librarian Denise Ginzler and Library Trustee Lynn McCann presented their plan to offer non-contact curbside book pickup. Most area libraries are already or planning to provide similar services. Plans for staffing, taking book orders, and handling returned materials were outlined. Selectmen agreed it seemed to be a solid plan, and if there is no need to return to BOS to extend the program for a second day.
- Update on EMS stipends – first checks issued on the manifest they just signed, second to follow at the end of the stipend period.
- Liz Fletcher was attending for CC, she said that the deed for the Nissitissit Headwaters Land had been approved, requested revisions made, and it was ready for signing. There are sign off sheets for both Louise and Pete, who will come in tomorrow to sign. Kathy will arrange for pick up from Tom Jones once signatures are in place.
- Broadband Committee had emailed a proposed version of an RFP to selectmen, who all had reviewed it. They agreed to accept it with the suggestions given by email incorporated. As for how long to have it open, Charlie suggested counting back from the final deadline of Town Meeting in March. It was agreed to suggest they have it open for proposals for 60 days, then take 30 days to review and get a contract. Broadband Committee had also asked about getting funding to do a mass mailing to all households in town with information. Selectmen asked that a representative from the committee join the next meeting to discuss it.
- Lighting Audit walk through to be scheduled soon. Kathy asked who will be meeting with the contractors? Decision to have Wally to allow access to buildings and answer any building questions, department head to make any lighting level decisions, and Garth Fletcher, who was graciously nominated by Liz, to represent the energy commission. Kathy will coordinate with everyone once a date is set.
- Regarding the email received concerning the Old County Rd residence – table discussion until the building inspector gives his update.
- General re-opening of offices – consensus to maintain the status quo until the emergency order is lifted. Department head meetings, as well as committee meetings will continue to be held via zoom until that time as well. Once gatherings are allowed, meetings to be held at Town Hall. Kathy to schedule those department head meetings monthly, except for FD which will be quarterly.

Informational Items/Communication:

- Pete said the Town Hall Committee is meeting Weds night to review and hopefully approve the drainage plan that was submitted. They will then begin looking for contractors and develop an RFP. Charlie asked that Bob Fyfe, the neighbor, be kept informed

Public Forum:

- Thank you from the library representatives.
- Lynn McCann said to keep reminding people that Greater Nashua Public Health Network serves Mason as well and has many resources.

Non-Public:

Adjournment:

There being no further business, Pete motioned to adjourn, second from Charlie. Roll call vote to adjourn – 3 ayes. Meeting adjourned at 8:44 PM, zoom meeting forum closed by Charlie.

Next regular meeting will be Tuesday June 23, 2020 via Zoom at 7:30 PM.

Respectfully Submitted,
Kathy Wile
Administrative Assistant