



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Staff Meeting 1/30/2020
Approved Minutes

Present: Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Dave Morrison; Kathy Wile

Called to Order: The meeting was called to order at 3:30 PM by Chair Louise Lavoie.

Approvals:

- Appointment papers signed for new ballot clerk.
- Corrected contract for HD alarm monitoring signed by Louise for Board.

New Business:

- PD had shared a request for an accident report concerning the town plow truck and a telephone pole on Campbell Mill Rd. Louise asked for details, as Eversource may request reimbursement for a pole. Discussion on criteria for accident vs incident, procedure for transporting plow driver for treatment/testing if needed and insurance company notifications. Kathy will find out deductibles and limits for towing and other coverage, and file a claim if needed. Updated requirements for drug testing and reporting will be confirmed as well.
- New hires – Keith, who will be PT/28 hours/week, will start on Monday Feb 3, 2020. Dave the FT hire will start as soon as he has given notice to his current job.
- Total FT staff will be back to 4, including Dave. There are a total of 5 PT people on the roster, with varying hours and availabilities. There are 3 others interested in PT, Dave will hold off on those to get a better sense of hours committed to current staff, and perhaps use 2 of them in consulting roles given their backgrounds.
- Aggregate line was discussed, Dave questioning if the proposed number is enough. He has already purchased 6 loads of gravel, and used 4 of them for repairs of mud season #1. Nothing appropriate left at the pit. Dave was asked to report back on volume of both gravel and crushed stone used over the past few years, as well as how much of each we have had made at the pit. He will also explore alternative sources of stone, and the concept of stockpiling during good weather to avoid waiting and deliveries when the roads are in rough shape. It was agreed that there is some room within the department budget as it stands to accommodate an overage in that (aggregate) line.
- Dave had gotten a request from CC, who is planning to have some timber thinning done on some backland, for town equipment and manpower be used in constructing an access road for the logger. The lot can be accessed from the quarry (Georgia Stone), who has already given permission for an access road to be constructed across a part of their property. Selectmen

agreed that the town cannot be involved in road construction on private property, and the project is best left to the logger.

- Request for exhaust fan for welding bench at HD garage had been researched by Dave, who had 3 alternatives to present/consider. The agreed upon option will be run by our consultant at Primex, and funds to come from the safety equipment line.
- Snow roof above the man door on west side of shop will be put on hold, will first address the drainage issue outside that corner of the building. That work can be done by HD.
- Dave was asked about paving contract proposed – does it include the driveway work that will need to be done on Greenville Rd or does the final amount need to be re-calculated. Dave will get corrected totals, and is getting a second bid for paving as well.
- Updates on contracts for plowing, calcium service, and engineering for Abbott Hill/ Starch Mill Rd were given.

Adjournment:

There being no further business, Louise motioned to adjourn, second from Charlie. Three votes to adjourn at 5:04 PM.

Respectfully Submitted,
Kathy Wile
BOS, Administrative Assistant