



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen Meeting 1/28/2020
Approved Minutes

Present: Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Kathy Wile, Brenda Wiley; joined by members of the public, Kathy Chapman, Curt Spacht, Bob Bergeron.

Called to Order: The meeting was called to order at 7:30 PM by Chair Louise Lavoie.

Approvals:

- Noted that the payroll manifests and accounts payable manifests had been signed.
- Minutes from several meetings were reviewed and acted on as follows:
 - Pete moved to approved the minutes of January 14, 2020 staff meeting as written, second by Charlie. Three votes to accept the minutes as written.
 - Charlie moved to approve the minutes of the January 14, 2020 regular BOS meeting as written, second by Pete. Three votes to accept the minutes as written.
 - Pete moved to approve the minutes of January 16, 2020 staff meeting as written, second by Charlie. Three votes to accept the minutes as written.
 - Louise had corrections for the minutes of the January 21,2020 work meeting. Change the spelling from “Pet” to Pete” under “Present”; bullet #5 should be amended to say “must not exceed 28 hours per week”; and add the meeting moved to non public at 9:02, other details of the non-public times and votes, and sealing the minutes after return to public session. Meeting was adjourned at 9:30 PM. Louise moved, second by Pete, to accept the minutes of January 21,2020 work meeting as amended. Three votes to accept the minutes as amended.
- Timber tax warrants had been prepared by the assessor, one for L-21, one for D-10. Both were reviewed; one cut had been visited by the town’s forester and values adjusted. Both warrants were signed by all selectmen.
- The monitoring agreement for the HD alarm system needed approval. Questions asked at last meeting were answered, before Pete motioned, second from Charlie, to authorize Louise to sign the agreement on behalf of the Town, which she did.
- Application for a veteran credit had been processed and recommended for approval by the assessor. Signed by all selectmen.

New Business:

Old Business:

- Matt O'Donnell from USGS had reached out via email regarding the proposed name of Turtle Brook. In deference to conservation concerns, Mr Dube was proposing the revised name of Black Fly Brook, and would be in touch with selectmen to see if they endorse the proposed name change. They would endorse the change.
- Hired Plow Contract template offered by Wolf Rock Construction had been reviewed by the selectmen. Proposed changes were agreed upon and noted on a printed copy of the template. Once revisions have been made it will be reviewed again by selectmen and a meeting set up with Ken.
- Wilton Recycling Center budget update – Charlie said at the last meeting new budget figures were released for each member town. After the meeting, it was discovered that the funding formula used was out of date, and the revised population numbers indicated that Mason's share would need to increase from \$77,994 to \$79,021.42 for the year 2020. Mason's share of the fund balance (for equipment and building improvements) also increased and was reflected in that total.
- Abbot Hill Rd/Starch Mill Rd engineering project – Louise reported she had spoken with engineer Erin Darrow, who sent a revised project outline/cost projection which included a section of Starch Mill Rd, and Erin's involvement in the grant writing process. Erin felt the expanded scope of work would make the project more likely to be funded by either FEMA or ARM, and will pursue whichever one seems more promising. Cost range for the engineering ran from \$18,760 to \$24,490 depending on the actual scope of work, permit fees etc. Selectmen agreed that it is a priority project, but that as a one time expense it should be a warrant article. Decision to include a warrant article for the upper end amount of \$24,490 was agreed on.

Informational Items/Communication:

- Estimate from the electrician for cost of replacing existing fluorescent fixtures in the Mann House with LED fixtures had been submitted. Kathy Chapman of the Energy Commission was asked about the turn around time for Eversource; she said it could be a couple of weeks. Proposal from electrician will be tabled until the Eversource information becomes available.
- Estimate for the cost of an engineering study for the Town Hall roof repairs had been offered by Charles Michal, the architect who did the assessment study of the building, based on conversations with engineers that offer that service. Short discussion, and decision to pass that information along to the Town Hall Renovation Committee for their consideration. Amount of warrant article will not change.
- Town was in receipt of a boundary verification request from US Dept of Commerce/Census Bureau. Selectmen agreed that Bob Larochelle, as the town map maker, would be in best position to review and validate the proposed map.
- Town had received a notice from the Wilton Zoning Board for a rehearing on Feb 18 at Wilton Lyndeborough HS, regarding the proposed asphalt plant.
- Email received from the Road Agent with questions about new hires and unfinished projects in the addition. Selectmen agreed a direct conversation would be most productive, and asked for a meeting to be set up Thurs Jan 30 at 3:30.

Public Forum:

- Bob Bergeron said Wally Brown had consulted with him regarding the roof above the man door on the west side of the building. Bob had concerns about lack of supporting timbers in that corner, and about puncturing the vapor barrier in the process. Conversation turned to general

drainage issues outside that corner of the building. Wally will be asked to hold off on the project for now.

- Kathy Chapman asked who should be consulted to allow the Mason Energy Commission to set up a table on household energy conservation for households, at the upcoming Town Meeting. It was suggested she get approval and location from the Moderator, Cathy Schwenk.

Non-Public:

Adjournment:

There being no further business, Louise motioned to adjourn, second from Charlie. Three votes to adjourn at 8:52 PM.

Next regularly scheduled meeting will be Monday February 10, 2020 at the Mann House at 7:30 PM. And will begin with the Budget Hearing.

Respectfully Submitted,
Kathy Wile
Administrative Assistant