



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Staff
Meeting 12/16/2019
Approved Minutes

Present: Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Kathy Wile, Dave Morrison.

Called to Order: The meeting was called to order at 4:03 PM by Chair Louise Lavoie.

New Business:

- Pete had prepared a written procedure outline for snow removal and ice control, based on conversation with the road agent as well as procedures used by neighboring towns. It was reviewed, revisions were made with agreement by all. Pete motioned, second from Charlie, to adopt the procedures as revised; three votes to adopt as revised. Kathy was asked to send a copy of the revised procedures to the webmaster for posting under the highway department.
- Louise asked for a color copy of Dave's log on grading/dirt road maintenance. Dave offered to print her a copy.
- Employment update from Dave – he has 2 or 3 potential candidates for the FT position, would like to bring them in for interviews. He has 2 new PT employees hired with potential for another one or two. Discussion about hiring difficulties that seems to be shared across many towns and departments. There was interest in finding out the cost/process for obtaining a CDL, and if that can be covered by the town as incentive.
- On a related topic, Dave was asked to get bids for cost of retainer for an outside plow agency to be on call for storms only, providing their own drivers and equipment. The one contractor he has spoken with was asking for a 10 week contract, to be paid a guaranteed minimum of 4 hrs/week at \$60/hour. In the event of a storm, those 4 hours would be included in the storm total. He will ask other contractors as well.
- Pete mentioned he had attended the most recent CC meeting, where he learned that the Piscataquog Land Conservancy had received a large grant from the ARM fund. This fund may be helpful for the Russell Rd and Abbot Hill Rd culvert projects. It will be further investigated.

- Pete left the meeting at 4:58.
- Discussion of news of HD and PD raises proposed by Temple Selectmen; possible pay scale revisions for Mason will be addressed at budget meeting.
- The amount needed to complete the contract with Right Angle Engineering must be encumbered before year's end – asking for that amount from the engineer. Further conversation on the culverts needed, Dave will see if he can get a contract for those and delay delivery until ready to be put in.
- Dave said he needed more chains for the trucks – to be taken out of the Highway Equipment line.
- Brenda had said all invoices paid are reflected in the budget actuals she had prepared and was distributed.
- Future topics for conversation, before budget can be finalized for HD, include the paving line, street light replacements, backhoe repairs needed will require that the maintenance fund be revised, Dave will get a number for that job.

Adjourned: There being no further business, Louise motioned to adjourn, second from Charlie. Two votes to adjourn the meeting at 5:32 PM.

Respectfully Submitted,
Kathy Wile
Administrative Assistant