



**Office of Board of Selectmen  
Town of Mason**

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Selectmen Meeting 9/24/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Kathy Wile, Brenda Wiley; members of the public.

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Louise Lavoie.

**Approvals:**

- Noted that the payroll manifests and accounts payable manifests had been signed.
- Minutes of the September 10, 2019 meeting were reviewed. Motion from Pete, second from Charlie to accept as written. Three votes to accept minutes of 9/10/19 meeting as written.
- Minutes from the September 16, 2019 staff meeting were reviewed. Motion from Pete, second from Charlie to accept as written. Three votes to accept minutes of the 9/16/19 staff meeting as written.
- Tax refund and interest waiver request from the Tax Collector needed approval. Mortgage company had applied payment to the incorrect parcel, that amount refunded and interest removed from correct owner's account. Approved and initialed by selectmen.
- Draft of the auditor's report had been received. Included in that was a request for BOS, Treasurer and Library Trustees to complete the annual questionnaire, which BOS did during the meeting. It was then signed by Chair Louise Lavoie on behalf of BOS. Bookkeeper Brenda Wiley discussed the recommendation in the report regarding changing our budget line numbers to line up with the auditor's numbers. She explained she already converts the numbers when she files for DRA, so it can easily be done by QuickBooks. Numbers will change but the lines remain the same. Selectmen approved the change to the standard format.

**New Business:**

Change in accounting numbers had been on the agenda as New Business, but already discussed. Another item was a legal discussion moved to non-public session.

**Old Business:**

- The private citizen internet group, consisting of Bill Schongar, Joe Havens and Mike Judge, were present, and later joined by the fourth member Lee Lemoine. The confidentiality agreement requested by Consolidated required Town signature, BOS could not sign unless the group was an official town committee. Standard practice for committees including open meetings held in a town building, posting procedures, minutes, etc were discussed. Further discussion as to the

nature of the information shared revealed it came from Consolidated's end, and limited to service availability and cost to upgrade for a residence; no billing, names or use information is shared. It was agreed that the four were willing to be such a committee; BOS will create the committee and draw up appointment papers for them, Kathy will email when they are signed and with the town clerk. The group plans to meet at the fire station, date to be determined, once they have all been sworn in. The agreement can then be signed and returned to Consolidated as well.

- Conservation Commission, represented by Bob Larochelle and Liz Fletcher, were present to provide updates on the rail trail/quarry access updates. Bob said their contractor, Amos White, could begin the work on the gates the second week of October, but everything was ready for him. The bridge has been redesigned to accommodate the Fire Chief's request it be able to bear the weight of the tanker. Liz explained that the additional weight requirement above the requirements of the other vehicles required a complete re-design, including switching from the wooden design to a concrete culvert and raising the road bed at each end. Considerably more expensive, and could the cost be shared by FD? It was agreed this redesign is to allow fire fighting access, above the original need to provide adequate access for life safety vehicles. Selectmen suggested that the two CC members meet and discuss with the fire chief, and if they are unable to resolve the issue CC and FD should meet together with BOS to find resolution.
- Town Hall Update – the consulting engineer returned a proposal to the town to develop a plan for improving the drainage under the town hall building, which could be used to seek both grant funding as well as bids on the project. Cost for the proposal would be \$7000. Discussion led to agreement that both the cost of the proposal and the project be included in a warrant article for the 2020 Town Meeting. Another article would address the establishment of a Town Hall Renovation Fund.  
Further conversation on the establishment of a Town Hall Renovation Committee. BOS will write a charter, Pete agreed to be the BOS representative to the committee, and individuals who have expressed interest in being on the committee will have appointment papers drawn up for them so the committee can meet.
- IT budget was on the agenda, but no update had been provided by Microtime. Kathy was asked to contact them and have someone attend the next BOS meeting with the update and information for next year's budgeting considerations as well.

#### **Informational Items/Communication:**

- Town had been copied on a letter from LCHIP to town counsel Drescher regarding work on the Fifield easement. No action needed on the part of BOS at this time.
- Town had received a regional impact notice from the Wilton ZBA regarding a proposed asphalt plant in Wilton. It was agreed it could be posted on the Mason website.
- The town had received a ballot for annual elections to county directors for the NH Assoc of Assessing Officials. Did not know local candidates, decision to not cast a vote.

#### **Public Forum:**

No new business.

#### **Non-Public:**

Motion made by Louise, second from Pete, to enter non-public session by reason of RSA 91-A:3,II(e), consideration or negotiation of pending legal claims or litigation. Roll call vote yields three votes to enter non-public session at 8:34 PM.

Return to public session at 8:46 PM.

**Adjournment:**

There being no further business, Louise motioned to adjourn, second from Pete. Three votes to adjourn at 8:47.

Next regularly scheduled meeting will be Tuesday October 8, 2019 at the Mann House at 7:30 PM. There will also be a work meeting on Thursday, Oct 3, 2019 at 3:00 PM at the Mann House

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant