



Selectmen Staff Meeting 8/27/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; Kathy Wile; Fred Greenwood.

**Called to Order:** The meeting was called to order at 6:06 PM by Chair Louise Lavoie.

**New Business:**

This is the first formal staff meeting with Chief Greenwood, so Louise explained the general intent and scope of information sharing to occur.

Fred said he had made some notes in preparation for the meeting, and began with Vehicles. He said vehicle inspections begin in September and are done by A-1 Services. Nate had recently done some work on Engine 3, replacing some rot, otherwise in good condition. He reported that Engine 4 was at the station, but had “died” twice on drills so would be worked on by Nate right at the station to save towing costs. It may be battery connections; he will update BOS. Further vehicle conversation about possible replacement of an engine, Chief said he would rather retain the older one (Engine 3) as it was in great shape, and replace Engine 4, if it is possible to enclose/winterize the rear of the cab in #3. He was looking at the federal surplus list, and working on itemizing their list of things an engine would need to have. Selectmen asked him to find the cost range for what he needed, compare new cost as well. Kathy will contact a friend in the industry to explore any opportunities that may exist through that dealership.

EMS was the next subject – Fred said they are pleased to have another person sign up for EMT training, which would begin this fall. Otherwise things were going well, and teamwork with the PD has been wonderful.

Buildings was the next subject; he said Wolf Rock Construction will begin work on the green building the second week of September, then move on to the station to complete those renovations.

Trainings were next for discussion, Fred stating that there is a combined FD/EMS drill Thursday Sept 5th at the Quarry. He is hoping those who were not at the emergency call would be at the training to get the experience of access and know where they would be going. Brookline may send some participants as well.

Budgets he has asked all members to request items they see as a need on a master wish list, which he will review. Property inventory to work toward a capital improvement plan was discussed, and agreed that only items over \$5000 need to be recorded on that, as smaller items could be absorbed within the regular budget.

Equipment purchasing was the final topic. He said the EMS side will be replacing some older supplies/equipment towards year’s end, as will the FD side, as usual. The new Defib units are the major purchase, and the older ones will be re-purposed in other town buildings.

Next staff meeting was scheduled for Tuesday Sept 24, 2019 at 6:00 PM at the Mann House.

**Adjourned:**

There being no further business, Louise motioned to adjourn, second from Charlie. Three votes to adjourn the meeting at 6:35 PM

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant