



**Office of Board of Selectmen  
Town of Mason**

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Selectmen Meeting 8/27/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Kathy Wile, Brenda Wiley; Deb Morrison; members of the public.

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Louise Lavoie.

**Approvals:**

- Noted that the payroll manifests and accounts payable manifest had been signed.
- Minutes of the August 13, 2019 general meeting had been reviewed. Motion from Pete, second from Charlie to accept as written. Three votes to accept minutes of 8/13/19 general meeting as written.
- Minutes from the August 19, 2019 staff meeting had been reviewed. Motion from Charlie, second from Louise to accept. Three votes to accept minutes of the 8/19/19 work meeting as written.
- DRA report form MS-1, Summary of Valuation, had been prepared by Joanne Tramontozzi from the assessor's office. It was reviewed by all three selectmen before being signed by all.
- A request to transfer funds from the Police Equitable Sharing account to the general fund to reimburse for payment of an approved invoice was deferred until selectmen meet with Chief Maxwell next week.
- Pole license approval request from Consolidated for Wilton, Starch Mill and Russell Rds was reviewed and signed by all selectmen.

**New Business:**

Town Clerk/Tax Collector Deb Morrison was called to discuss deed waivers. She explained there were four on the list, but one had been paid and another had an agreement, leaving only 2 for discussion. The first was a small parcel off of Greenville Rd, the certified being returned unclaimed and no response to the follow-up regular mail communication either. Selectmen agreed to have her proceed with the deeding.

The second parcel was larger and had a house, though the property had been abandoned many years ago. Certified came back unclaimed as well. Selectmen agreed to proceed with the deeding there as well.

Deb added that the lien amount for 2019 was roughly equal to the 2018 amount.

Selectmen asked about the lien/deed process for unpaid LUCT; short answer is it's the same process in terms of time. All unpaid tax balances are printed on each tax bill so owners should be aware of outstanding amounts.

### **Old Business:**

- A work meeting to review and revise the Personnel Handbook was scheduled for Thursday Oct 3, 2019 at 3:00 PM at the Mann House
- Deb Cleveland was present at the request of selectmen to address the complaint against her business. Louise explained BOS had received a complaint from a neighbor, and had followed up by reviewing the Zoning and Planning boards files relating to the exception she had gotten for her original business.

Setbacks were reviewed for timber processing operations – 100’ from any dwelling, 50’ from roadway and 25’ from any property line. Delivery schedule was questioned, and owner explained she gets all her wood delivered at once and then processes as is required. Hours of operation were also discussed, original exception listed 9-7 M-Sa, 10-7 on Sunday. Due to the noise of saws, etc it was agreed that hours would be 9-5 M-Sa, 10-3 on Sunday. It was agreed that the business could continue to operate within these limitations.

### **Informational Items/Communication:**

- Bill Schonger and Mike Judge came forward to update selectmen on their conversations with Consolidated regarding internet service. Bill said there is a plan in place for Consolidated to bring DSL to the unserved northern section of town – hence the pole licenses signed by selectmen earlier. Estimated completion date is December 2019.

Their further conversations involved getting fiber service townwide, leveraging NH SB170 as Chesterfield had. The model as explained is that Consolidated would hold the bond for the infrastructure, and subscribers rather than the town are charged a fee to recover payment. (assuming there are sufficient potential customers).

Selectmen thanked them for their efforts and for keeping them posted on progress as it is made, and asked if the town offices could help in any way to let them know.

- Noted that updated financial information regarding Paved Road Restoration projects was provided from Brenda Wiley for each selectman.

### **Public Forum:**

Liz Fletcher, representing the Energy Commission, asked where the selectmen were at in their thinking about the lighting audit. The response was that the concept was good, but the lack of detail was problematic - they still did not have enough information about what work would be done, what the payback is, and on the on-bill financing process in general. Liz and Kathy related as much as they could from the meeting with Carl Edin, answering some questions. Liz noted the remaining questions and will be in contact with Carl, noting that there is no room in the budget for this year for this project but planning for next year’s budget begins the end of September.

### **Adjournment:**

There being no further business, motion made by Louise to adjourn, second from Charlie. Three votes to adjourn the meeting at 8:59 PM.

Next regularly scheduled meeting will be Tuesday September 10, 2019 at the Mann House at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant