



Selectmen Staff Meeting 7/15/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Charles Moser; Kathy Wile; Dave Morrison.

**Called to Order:** The meeting was called to order at 4:00 PM by Chair Louise Lavoie.

**New Business:**

Proposals for engineering studies of Russell Road, and the intersection of Abbott Hill and Starch Mill Roads. Costs for both were similar, and would total \$25,000-30,000. It was determined that the Russell Rd study is a priority for this year. Both selectmen present signed the proposed contract, as did Dave as Road Agent. Kathy to copy and return to engineering firm.

Conversation turned to budget numbers, to see what was left in paved road restoration and if that would be enough to cover the study. Other possible lines that are under budget at this time were also discussed, including culverts and hired sweeper. Calcium budget has not been used yet – Dave explained he has not been able to be scheduled yet with All States, but will continue calling as some roads were ready. It was suggested to Dave that he look into the cost of a getting a tank large enough to spread the calcium himself in the future.

A resident had offered a snow plow to the Town. Selectmen agreed the town should not accept, as it may be perceived as partisan.

Next conversation was around the drain tank for the floor drain, which needs to be moved. It was agreed to see if Lamarre Concrete can bring equipment to move the concrete tank; HD crew can do excavation and filling. Dave was asked to double check the slope of the drain, get cost for moving the tank and wiring the alarm to the tank as well.

Eyewash system has been installed. There was an additional cost for a mixing valve, but installation was covered in the original estimate. The part cost can be covered under the safety equipment line.

Dave reported his staff is all back to work, though he is taking the week for vacation. Roy will have the HD phone in his absence.

The Hired Plow Line in the budget was noted to be untouched – Dave explained the contractor had been down a truck, and all plowing was handled within the department. He is currently working with the contractor to see if that arrangement can resume for this coming plow season.

Dave mentioned the tire line was over, and more tires will be needed.

The equipment maintenance line as printed will have an additional \$1700 taken from it for payment of sweeper repair invoice just received.

Dave said he hoped to get a new battery charger from his tool line, and was looking for fire proof trash cans for oil rags as suggested by Primex.

In other business, the new software system being adopted by the HCRD in September requires new login and password information, and the application required signature by BOS. Charlie motioned to approve a LAREDO account at HCRD, second from Louise. 2 votes to create the account, Louise signed the application on behalf of selectmen.

**Adjourned:**

There being no further business, Louise motioned to adjourn, second from Charlie. Two votes to adjourn the meeting at 5:04 PM.

Next regularly scheduled meeting will be Tuesday July 23, 2019 at the Mann House at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant