



Selectmen Staff Meeting 5/14/2019
Approved Minutes

Present: Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; Kathy Wile, Kevin Maxwell.

Called to Order: The meeting was called to order at 9:05 AM by Chair Louise Lavoie.

New Business:

Louise explained that BOS will be meeting with Police Chief Maxwell regularly using the second Tuesday morning of the month for a mutually available time. The purpose of the meeting is to check in and briefly discuss any budget or department concerns, major projects, or staff(ing) concerns.

Budget-Part Time and Over Time actuals are higher than expected at this time of year. Chief Maxwell explained how training sessions are held, and future plans to have inside training done. Question about moving some of that cost to the training line, but the real cost for the department is paid time. Chief Maxwell is tracking both line items by month, and will have a clear picture of actual budget needs for the 2020 budget process.

Prosecutor Hours - Chiefs hours by case are being tracked, running total for year with outcomes of cases as well.

Upcoming projects/concerns - Chief Maxwell explained the biggest summer projects involve the Range and the Quarry. Quarry plans will be discussed at the next meeting between BOS and PD. Chief Maxwell explained he has a meeting scheduled with Nicole Ruggiero to meet the new security team she has hired for her first event of the season, scheduled for June 1. Discussion about potential impact for patrol coverage of the exception requested of ZBA and being heard on Monday, May 20th. Separate discussion regarding EMS/Fire presence, and if an all day event could/should have all day EMS presence. Cruise night was another topic of discussion, as it has grown in size and impact. Chief Maxwell said he had been speaking with PB Chair Scott MacGarvey to get data for equipment and general department needs looking both 5 and 10 year out, as part of the master plan process. Discussed potentially adding a capital equipment reserve line, in addition to the one for cruiser replacement, as a way of prepaing financially for predicted replacement costs. Chief Maxwell informed the board of ail upcoming training which will be opened to PD's in surrounding towns as well.

Adjourned: There being no further business, Louise motioned to adjourn, second from Pete. Three votes to adjourn the meeting at 9:46 AM.

Next regularly scheduled meeting will be Tuesday May 14, 2019 at the Maim House at 7:30 PM.

Respectfully Submitted,
Kathy Wile
Administrative Assistant