



Selectmen Meeting 4/23/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; Kathy Wile, Brenda Wiley, Fred Greenwood; members of the public.

**Called to Order:** The meeting was called to order at 7:32 PM by Chair Louise Lavoie.

**Approvals:**

- Noted that the payroll manifests and accounts payable manifest had been signed.
- Minutes of April 9, 2019 were reviewed. Motion by Pete, second from Charlie, to accept the minutes as written. Three votes to accept the minutes of 4/9/2019 as written.
- Minutes of the 4/17/2019 work meeting were also reviewed. Motion from Pete, second from Charlie, to accept the minutes of the 4/17/2019 work meeting as written. Three votes to accept the minutes as written.
- Appointment papers for one member and 2 alternate members of the Energy Commission signed by all selectmen. There was discussion about staggering appointment terms.
- A request from Energy Commission for BOS approval to accept donations to the commission. Michelle Siegmann had a copy of an invoice that the donations would be used to pay for, but did not have the actual donation in hand. Selectmen responded that, in order to accept the donations, they needed the actual donation (cash, check, whatever) to be present, along with a brief description of the fundraiser creating the donations, and what restrictions if any were placed on the donations. The invoice would need to be turned in along with a vote taken at the Energy Commission meeting authorizing its payment with the donated funds. This can happen at the next BOS meeting if all the pieces are in place, so will be revisited at the May 14<sup>th</sup> meeting.
- Three new intents to cut timber had been received, and were reviewed by selectmen. All intents were signed by all selectmen.
- Two reports of timber cut for timber year 2018 had been received, and timber tax warrants generated by the assessor. These were both reviewed and signed by all selectmen.
- United Business Machines Service Agreement (for office copier) required authorized signature. Briefly discussed who should sign, and the amount of increase over last year's contract. Louise was authorized to sign on behalf of the Board.
- LUCT warrant for a Reed Rd property had been prepared by the assessor. The owner has not yet responded to a letter from selectmen regarding complaints/concerns about his property. Regardless, use of part of it has changed, and the warrant was signed by all selectmen and bill will be generated by tax collector.

**New Business:**

- Fred Greenwood had copies of a proposal for electric work to be done as part of the building renovation. Same electrician that the town has been using for other buildings. Funds to come from the Fire Station Capital Improvement Fund. The proposal was approved by all selectmen.

Also discussed was the status of the Mutual Aid Agreement with Brookline. Chief Greenwood related that he had had a conversation with Chief Jackson, but the language of the new agreement did not completely reflect Chief Greenwood's requests and memory of the conversation. Brookline Town Administrator Tad Putney is away for the week, but Louise will contact him next week and set up a direct conversation with all parties to get it resolved asap.

Ambulance service study committee was discussed next. Decided that the initial committee should include a selectman (Louise volunteered), Dave Baker as EMD, Chief Greenwood and EMS captain Jeff Partridge. Once options are identified, other community members will be asked to join to give a "consumer" perspective. Fred will get that moving.

- Internet service to Babb Meadow Rd was the next item of discussion, in response to an email from a gentleman (present at the meeting) who was contemplating buying property there. He had been told by Comcast that Mason would not allow them to extend service into town. Selectmen said they had never been asked, nor denied, an extension of cable/internet service to any company.
- NH ENS Contact agreement and forms had been received from our E911 contact, Kelly Teeter. The packet has been forwarded to EMD Dave Baker, who will review and make recommendations to selectmen for the next meeting's consideration.

#### **Old Business:**

- Bob Larochelle had sent confirmation that the boundary of Lot G-61 has been clearly established, so there will be no need for a lot line agreement. This completes the survey of that parcel as requested by the Forestry Committee.

#### **Informational Items/Communication:**

- Quarterly budget numbers had been prepared by Brenda. Pete asked about changing the format, discussed with Brenda, agreed the current format will be continued. Board procedure is that numbers are reviewed each quarter to be sure they are looking within normal range, and the board has conversations with department heads if there are concerns. Staff meetings are held with individual department heads rather than all staff together as was previously done. Next meeting will be with the Police Chief – Kathy will start that planning for time/date.

#### **Public Forum:**

- Greenville Rd update – letter has been mailed to all residents on that road with general outline/time frame for the project. A general posting, to also include Abbott Hill and Mitchell Hill Rds, will be posted on the website at the end of this week.
- Harry Spears, Chair of the Forestry Committee, asked about getting Bernie O'Grady appointed as a regular member of that committee. He had been serving on it as a representative of the BOS. Appointment papers will be drawn up for signing at the next meeting, with dates staggered appropriately.
- Charlie Moser reported on an update from the recent Wilton Recycling Center meeting. The budget looks good. There are items in need of repair as reported by the Wilton Joint Loss Committee, and they are looking to replace the backhoe used at the center, but those should be town of Wilton expenses.

Also mentioned was that Hazardous Waste Collection Day will be June 8<sup>th</sup>, starting at 10:00 AM. That information should be put on the Mason website.

- Liz Fletcher had a request for more “free” roadside cleanup bags, which needed a selectman signature. Signed by Louise, while there was discussion of bringing some bags up to the Mann House for residents to pick up. Liz said she will get that done.
- Pete McGinnity reported on progress for the Town Hall project. There is a meeting with the group from Temple that coordinated their project on Mon 4/29, both he and Kathy are planning to attend. Kathy will be attending the LCHIP meeting in Concord that morning. From conversations with other towns he has found the best approach is to determine the scope of work for each phase of the project (foundation/drainage, roof, interior) and get estimates from contractors in that manner. Question of the value of hiring a grant writer to do part of the grant research process was discussed but not settled.
- Energy Commission request to accept donations briefly revisited as the actual donations had been brought in during the meeting. They were not accepted, as the vote and purpose still need to accompany the donation and invoice.

**Non-Public:**

- Louise motioned to enter non-public session, seconded by Charlie, by reason of RSA 91-A:3, II(a) *The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her as well as by reason of RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the board, unless such person requests an open meeting.* Unanimous roll call vote to enter non-public session at 9:04 PM.  
Public session reconvened at 9:25 PM.

**Adjourned:**

There being no further business, Louise motioned to adjourn, second from Charlie. Three votes to adjourn the meeting at 9:31 PM.

Next regularly scheduled meeting will be Tuesday May 14, 2019 at the Mann House at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant