



Selectmen Work Meeting 4/17/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; Kathy Wile, Dave Morrison.

**Called to Order:** The meeting was opened at 5:39 PM.

**New Business:**

Purpose of work session/staff meeting was to discuss Highway Department, roadwork plans, and any other projects underway. It was agreed that regular monthly meetings, especially through the busy summer season, would be helpful. These were set for the third Monday of the month, beginning May 20<sup>th</sup>, at 4:00 PM at the Mann House unless otherwise noted.

Timing of the traffic count project with NRPC was first item of discussion. Locations were reviewed, Louise will coordinate with NRPC and get dates to Dave.

Mitchell Hill Rd was discussed next, as part of the bigger paving picture for this year. Dave reported that pavement prices have increased since the contract was signed. Dave will get final numbers and report back, looks doubtful both ends of Mitchell Hill will get completed this year.

Greenville Rd and Abbott Hill Rd have both been staked in preparation for road work; discussion on road width in each area, Dave to forward a document to selectmen. There will be a letter sent to Greenville Road residents regarding the project, which will also be posted on the town website for general information. Alternate Route signs will be posted as well, although the hope is to have one lane of traffic always open during the work.

Training for the HD staff regarding mine safety was discussed – selectmen suggested Dave attend, and he then hold an inhouse training for his crew. Pete suggested using a sign-in sheet to document the training for the others.

Discussion of personnel issue, which will require a future meeting of BOS, Road Agent and the employee, to be scheduled as a non-public session.

Final stipend check for Bernie – Kathy to check on the status, get it sent out to him if needed.

HD building was next topic – estimate for the eyewash station and completion of plumbing to the FD received was \$5700; still awaiting another bid response. The ventilation system is installed, they are planning to return once more for calibration. The lighting system motion detectors also need further adjustment.

Dave had several equipment items to discuss. The mower had been working on pre-paving projects, and a piston broke. Selectmen agreed the cost of repairing it was reasonable and important to have the equipment working.

Repairs have been done on several vehicles, repair budget YTD was reviewed. There had been a sensor issue on the backhoe; Dave is to look into getting the JDLink program installed to monitor the backhoe and report cost information back to BOS.

Maintenance record forms have been created for vehicles, and are used at this time. Old information will still need to be entered on those, and it was agreed Dave will get the information to Kathy for the data entry.

Dave asked about installing a larger propane tank for the new building – old one was filled every 2 weeks, did they want to continue with that schedule? Dave will talk to Rymes about the cost of tank replacement, and ask about location.

**Old Business:**

**Informational Items/Communication:**

**Public Forum:**

**Non-Public:**

**Adjourned:**

There being no further business, Charlie motioned to adjourn, second from Louise. Three votes to adjourn the meeting at 7:30 PM.

Next regularly scheduled meeting will be Tuesday April 9, 2019 at the Mann House at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant