



Selectmen Meeting 4/9/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; Kathy Wile, Brenda Wiley, Dee Mitchell, Deb Morrison, Fred Greenwood; Bill Fritz, Carol Iodice, Bob Bergeron, Harry Spear; Nicole Ruggiero, Kate Schimke.

**Called to Order:** The meeting was called to order at 7:32 PM by Chair Louise Lavoie.

**Approvals:**

- Noted that the payroll manifests and accounts payable manifest had been signed.
- Minutes of March 26, 2019 were reviewed, spelling correction noted on p2 – “rad” should be “read”. Motion by Pete, second from Charlie, to accept the minutes with the spelling correction; three votes to accept the minutes of 3/26/2019 as corrected.
- Minutes of the 4/8/2019 work meeting at Town Hall were reviewed. Motion from Charlie, second from Pete, to accept the minutes of the 4/8/2019 work meeting as written. Three votes to accept the minutes as written.
- Paperwork to confirm the TAN (Tax Anticipation Note) to be signed by selectmen, Treasurer Dee Mitchell, and signed and sealed by Town Clerk Deb Morrison. All completed.
- Appointment papers for new Trustee of the Trust Funds Pam McGinnity, signed by all selectmen. Appointment papers for 4 members of the Planning Board – Louise noted they would all expire the same year, asked about restrictions on that? Charlie found RSA 673:5II, which said that no more than 2 members of a 5 member board can expire each year. Appointments terms change for 2 PB members from 3 years to 2 years, rewritten and all 4 signed by all selectmen.

The following approvals came after the first item of new business was discussed.

- A request from Energy Commission for BOS approval to accept donations to the commission. Selectmen said they can do that once they have a specific amount of the donation, and the limitations on its spending use. Approval deferred until that information is part of the vote.
- Two report forms to be sent to DRA, the MS 232 reporting appropriations voted at town meeting, and the MS-60A, the auditor option and schedule needed signature before being sent in to DRA. MS 232 signed by all selectmen. Motion by Charlie, second by Pete, to authorize Chair Louise Lavoie to sign the MS -60A on behalf of the BOS. 3 votes to authorize her signature, which she did.
- Letter of request from BOS to Trustees of Trust Funds to reimburse the Town for its payment to Masi Plumbing and Heating for down payment of new heating system for the fire station, from the Fire Station Capital Reserve Fund. Signed by all selectmen. Chief Greenwood reported the work is scheduled to begin next week.

- A revised ambulance contract had been signed by Brookline Selectmen, and ready for Mason BOS signatures. Louise noted she had worked with Brookline Town Administrator Tad Putney, and revisions included a payment schedule rather than lump sum payment, and an earlier (by October 15) meeting between towns to discuss contract amount for the upcoming year. Also revised was the Mutual Aid Agreement, last dated revision had been 2003. Change was in deletion of language regarding billing residents for ambulance service. Chief Greenwood requested that item 6B should be clarified to reflect that Mason EMS should be included in all trainings, rather than selected trainings. Louise will contact Tad Putney regarding that clarification.  
Agreed to sign, which was done by all selectmen, and hold the signed contract with check for first payment, pending receipt of further revised mutual aid agreement which will be signed by Chief Greenwood.
- Timber Tax warrant had been prepared by assessor; approved and signed by all selectmen.

### **New Business:**

- Nathan Wolsky of Microtime Computers, the Town's IT provider, came to present a schedule for replacement of town's equipment. The plan reflected the ages, ability to update and speed of the various workstations as well as the firewall. Details of the plan were discussed, some to be revised and sent back, and a timeline of making changes during the fourth quarter, implementing a payment plan for some of the equipment, and planning out budgets for replacement over the next years to avoid unanticipated expenses as much as possible.  
Nathan will update the proposal with changes as discussed, plan a budget going forward, and resend to the BOS office. Selectmen thanked him for his presentation and planning efforts.
- Bob Larochelle was there to discuss the boundary survey done for the Forestry Committee on Lot G-61. He shared the surveyor's report, showing boundaries found and measured. He noted that G-61 actually consisted of 2 tracts, both mentioned in the 1865 deed, but there was no clear definition of the boundary of tract 2 with the border of Lot K-2. Bob shared the surveyor's suggestion to have a lot line agreement with the owners of K-2; there would be no transfer of property, just a clear agreement on where the boundary is. Bob was asked to, and is willing to, contact the land owner and walk the boundary with him after getting a cost estimate for further work from the surveyor. The BOS office will get contact information to Bob.
- Nicole Ruggiero presented a request to have a change made to the allocation of stage use hours specified in her exception of 2018. She does not want to increase the total number of hours, just the ability to transfer hours from one day to another to hold longer events. She has been asked to host the UpLift Festival in July, a charity event, and they would like to have it be an all day event to include more than 3 hours of stage time. She explained she had met with neighbors and the police chief, who all seemed to be on board with the idea. She also said she is on the agenda of the ZBA to discuss amending her exception.  
Conversation about special event permitting, public vs private lands, one time exceptions and other possible approaches. Board consensus was that any request to amend the exception as granted would require a new application with ZBA, and the process of posting, abutter notification, hearing and appeal of decision period would be required.

Once that is completed, it would repeat the Planning Board process where, if approved, would require just a filing of the amendment rather than a completely new site plan. Time frame is too tight to be assured it would be in place for the July event. Charlie will contact both NH Municipal Association and the Town of Swanzezy to learn more about the special event permit process. He also reminded Nicole that BOS cannot give advice on a ZBA procedure, nor could ZBA give advice on how best to apply for the amended exception she requested

**Old Business:**

- Complaint by the Sullivans against the Cleveland wood processing business, received 2/25/2019, was revisited. There seemed to be conflicting sections within the zoning ordinance at play, and Louise has had difficulty finding evidence of the exception for the original business in Zoning Board records. Agreed that more research was needed, and that the office can call the Sullivans to let them know it is in process and more research was needed at this time.
- Traffic Count study – offered through NRPC, purpose would be to get accurate traffic count information to help best prioritize assets. Louise needed to let them know where the counters should best be placed. Agreed that Wilton Rd, Abbot Hill Rd, Starch Mill Rd had good locations for new traffic flow to Milford. Hurricane Hill Rd should be looked at, as well as Townsend Rd and perhaps, if possible, refresh the count done on Brookline Rd at 2007 location near the town line. She will find out how many they can offer, and get a date.

**Informational Items/Communication:**

- Eversource

**Public Forum:**

**Non-Public:**

**Adjourned:**

There being no further business, Louise motioned to adjourn, second from Pete. Three votes to adjourn the meeting at 9:46 AM.

Next regularly scheduled meeting will be Tuesday April 9, 2019 at the Mann House at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant