



Selectmen Staff Meeting 10/30/2018
Approved Minutes

Present: Selectmen Bernie O’Grady, Charlie Moser, Louise Lavoie; Kathy Wile, Dave Morrison.

Called to Order: The meeting was called to order by Bernie at 6:11 PM.

Staff Meeting:

Road Agent Dave Morrison was in attendance to discuss highway department business.

Grader was the first topic – transmission seems to be almost completely gone. Dave has found we can rent one for a month for \$4000, which would give the crew enough time to get the roads graded once more before winter. Looking over budget actuals, Dave was advised to use \$4,000 of the \$5,000 in line 6019-16, and to make the arrangements for that rental.

Dave had a repair quote from Nortrax for parts of \$9,120. Another company he had contacted referred him back to Nortrax without bidding. Discussion that labor may well be twice that amount, and that there had been no hands-on inspection to see what the problem actually was. Decision made to have a mobile repair service set up a diagnostic appointment, will have the winter to get repairs done. Bernie will get that number to Dave.

Charlie reminded everyone that if a new grader/bond article was needed, the decision needs to be made soon so that process can fit in time schedule as required.

Maintenance records were discussed next – Dave had samples of the system in place. Discussion about checking recommended maintenance schedules from vehicle manuals, incorporating that into whatever chart or spreadsheet is made up. Assigning one person to do all records vs each person to a piece of equipment was discussed. Kathy will work with Dave to develop charts or spreadsheets for each piece of equipment.

Warrant article passed at 2018 Town Meeting to purchase a sander for the pickup was discussed – purchase has not been made yet, Dave was reminded that needs to be spent this year. He has looked at them and will get that done.

Truck 077 has been stripped of any usable parts and is at A-1 Services. The plow frame will not fit any of the other vehicles, and would be purchased for an additional amount. Dave will get scrap value for both the truck and plow frame and sell to the higher price.

Replacement for 078 truck, as applied for in the Clean Diesel Grant, would be around \$150,000 complete with plow and wing. The wing was discussed, Dave said he prefers to run them and has 4 drivers including himself that can drive them, and they provide twice the work done in the same amount of time and miles. The grant would be a reimbursement for 25% - unclear if the wing/plow amounts would be included or not. Either way, a bond article would be needed; Kathy will check as to limits of the grant and the timetable for bond article.

Walker Brook Rd culverts were discussed next. Problem seems to be a 6' pipe going to 2, 4' pipes going to 1, 5' pipe which then overflows and is close enough to the actual brook at a certain property to cause significant issues for the home owner. Discussion about the 3 culverts operating as a successful system, and working on the last of the 3 culverts may not fix the problem. Dave will contact the state DPW to see if the state engineer can have a look at it and make recommendations.

Russell Rd drainage system was also discussed – Dave will ask Steve Gray if he can consult on the project.

Moving the sand pile at the HD at request of the FD would place it closer to the brook. Dave has concerns about the sand being washed into the brook during any significant storms, and asked for/received authorization to get large cement blocks to use as a retaining system before his crew hauls more sand as part of their winter prep. Granite State Concrete was recommended as a source.

New building – sealing the floor will be a multi-step project, requiring temperature and humidity conditions to be at certain levels. Recommended to call around to all possible suppliers to see if necessary quantities of all materials would be available, and to get respirators as well.

Mezzanine vs stairway with door from old to new parts of the building were discussed. Ultimately the mezzanine idea would make use of vertical space for project and storage areas, but for now a (portable) stairway with a door into the office will be the plan.

Bob's outstanding commitment to the project was discussed, and possible compensation/recognition for his work.

Open House at the building scheduled for Sunday Nov 25, details to follow.

Paved road restoration plan – Dave had some prices from both Brox and AllStates for Abbott Hill/Mitchell Hill roads as well as for Greenville Rd, re-paving with binder as well as pug mill. Dave will get final numbers for best comparison. Looks like there will be enough left in the budget to complete the section of Wilton Rd near Pullman Rd as well.

FD water connection to new well was discussed – Charlie will follow up with Fred.

Kathy asked if the Current Use Update letter that will be going out to almost all CU property owners could be posted on website prior to mailing, so people can be aware it will be going to everyone. Agreed to have webmaster do the posting.

Adjourned:

There being no other business, Bernie motioned, second from Louise to adjourn. The meeting was adjourned at 7:58 PM.

Next regularly scheduled meeting will be Tuesday, November 13, 2018 at 7:30 PM at the Mann House.

Respectfully Submitted,
Kathy Wile
Administrative Assistant