



Selectmen Meeting 7/11/2017

Approved Minutes

**Present:** Selectmen Louise Lavoie, Bernie O'Grady, Charles Moser; Kathy Wile, Brenda Wiley; members of the public.

**Called to Order:** The meeting was called to order by Louise at 7:30 PM.

**Approvals:**

- Noted that Payroll and Accounts Payable Manifests had both been signed, along with the retirement voucher.
- Minutes of the June 19, 2017 BOS meeting were reviewed. Bernie moved to accept the minutes as written, second by Charlie; three votes to accept minutes as written.
- Minutes of June 27, 2017 BOS meeting reviewed. Charlie noted a correction in attendance – he was not at the meeting. No other changes noted, Bernie moved to accept minutes of 6/27 as amended, second by Louise, so voted to accept with Charlie abstaining.
- A request for DRA Form PA-28, Inventory of Taxable Property Form, was to be signed, either requesting or declining use of that form for 2018. Selectmen chose to not use the inventory form, and signed the request form adding Kathy Wile's name as the contact person.
- A volunteer form, adapted from Conservation Commission use in prior years, had been modified for use by the Recreation Committee and other town groups. Approval of the form was given by the selectmen, along with a request to remind CC, Recreation and Library staff to keep those on file for their volunteers.
- An Application for Reimbursement to Towns and Cities (for state forest land), DRA form PA-16, was available for reimbursement for tax monies forfeited by having state forest land within the town. Last year the amount received was \$280.63. This was signed by all selectmen.
- Town clerk Deb Morrison had prepared the dog warrant for signature; over 20 dogs were listed as unlicensed, she had called and left voice messages for each owner to return her call. The warrant was signed by all three selectmen.

**New Business:**

- Pete McGinnity spoke with Selectmen about a proposal to volunteer his time to research all town owned land taken as a result of failure to pay property taxes, and provide selectmen a detailed accounting for each parcel. Selectmen were open to the idea, and directed him to work with the BOS office for research.
- Next item of business was a written proposal from the Town's Webmaster, Alanna Casey, with suggestions for a new web hosting service. The change would be to solve issues of blocking for town email accounts, and eliminate dependence on Fairpoint. The various options were discussed, and the choice to go with her recommended provider was made. Kathy will communicate that to Alanna.

- Grant writing proposal for Town Hall and Schoolhouse funding was available; Louise gave each selectmen a copy and suggested they all read it over before the next meeting and discuss it then.
- Fire Chief Fred Greenwood came next, checking in with BOS to offer updates on FD. The green HD building had been (partially) moved over to be used for the FD vehicle storage, and Fred said that he thought if it were properly insulated, etc and the fire station could be slightly reconfigured, then there would not be a need for a new building. The question of whether capitol reserve fund money already raised could be used for the project-definition of “addition” would be crucial. Town counsel or possibly NHMA should be asked, and it may be a good idea to propose a warrant article to officially change the purpose of the fund to define the project for voters.

Fred then updated BOS on progress with the new radios, saying they have been given to some users and seem to be working well. Mason will be sharing a High Band License with Greenville, as we have shared the low band license, and will completely change over once that license is in place. FD is also implementing equipment release forms for users to help increase accountability/responsibility of users.

Fred has added 3 new fire fighters and 2 new EMT’s – kudos from the BOS.

He mentioned the new forestry truck is set, the other in process, and that one of the engines needs some repair work. Selectmen encouraged him to get that work done, and also to continue getting his force to have their physicals as there is still a good percentage of that line item left unspent at this point.

- Police Chief Kevin Maxwell was there to discuss his idea of having basketball hoops in the town/PD parking lot and offering pick-up games at selected times. Selectmen thought it was a good idea, and the potential of using some of the forfeiture funds to cover cost of hoops and balls was explored. Kevin would use the town website, social media to advertise; Kathy was asked to check with Primex regarding potential liability issues.

The parking ordinance for Scripp’s Lane was also mentioned. Kevin said patrols are there a couple times a day reminding people not to park there, and more “No Parking” signs are to be installed by the HD.

Speed limit change on Mitchell Hill Rd was mentioned as well – Selectmen thought it best to have a public hearing at the next meeting. Posting/publishing obligations will be clarified.

- Pam McGinnity and Barbara Devore, representing the 250<sup>th</sup> arts committee, presented to BOS information on status of grant from the State Council for the Arts, for purposes of paying artists and artisans in connection to the 250<sup>th</sup> celebration. Grant is in the amount of \$4500, there was a question as to whether the grant obligated matching half that amount (with funds already reserved by town meeting vote) for purposes of artists/artisans. Barbara said that in kind, volunteer hours count as well. The question before the selectmen was if they would authorize the committee electronically signing the select chair’s name to the application. Charlie moved to authorize the committee to submit the grant, as seen at this meeting, with minor language changes as proposed and electronically sign the BOS Chair’s name authorizing the submittal. Bernie seconded, three votes to authorize the grant submission.
- A Report of Cut had been submitted which had significant changes in value amounts than proposed, and selectmen decided to have the Town Forester verify the cut and assign values to be used in assessing the Timber Tax to be levied.

- Renewing the Town's Hazard Mitigation Plan was reported to be with NRPC/Planning Board still at this time; Louise will check in and report back.
- Road Agent Dave Morrison discussed progress on road projects and budget concerns with selectmen. It was reported by Brenda that the amount encumbered from last year's paving budget was \$9160.74, bringing the total available this year to \$182,160.74. Assuming all roads were ready for paving, Mason is on the paver's schedule for the end of next week, July 20 or 21. They would proceed with shimming and chip sealing on Townsend Rd from Jackson, and Brookline Rd to town line, and hopefully down Depot. Other smaller sections of roads were also discussed – for example, Briggs is planned to be reclaimed by HD. Equipment repairs are running high; discussion on places to move money from within the HD budget followed, with only 2 culverts needing replacement that might be best plan for now. BOS will also follow along the recent approval by Gov Sununu of additional highway grant money to find out time line and amount.

Space for storage of building construction materials was raised, agreed there was no concern for having enough space for HD crew to continue safely working during the construction period.

Need for Bob Bergeron, who is acting as clerk of the works for the project, to have a pre-paid cell phone. Staples and WalMart were suggested as places for Kathy to get that set up. Offers of alternative resources for help were discussed, as Dave is down one person due to surgery and another with an injury. He appreciates that possibility, and will decline an application for summer employment from a 16 year old resident due to BOS concerns over supervision requirements.

Selectmen shared the email sent to them from Kirk Farrell praising the efforts of the HD in solving a long standing drainage problem near his property. The BOS office will get a letter to Mr Farrell acknowledging his email.

Dave said he was working with the State DPW regarding road runoff by the trailhead/kiosk area of the Florence Roberts parking area, as well as to modify the dip onto Darling Hill Rd from Valley/Merriam Hill Rd. Barbara Devore added the CC appreciation of his efforts over the weekend regarding posting the closing of the Russell Rd bridge section of the rail trail.

#### **Old Business:**

- Wally reported to the office that he had heard from the Wolf Rockers regarding the Town Hall floor being refinished. They have hired someone to do that project, and he was asking what the town needed from whoever it was before work began. There was agreement that a minimum of a certificate of insurance covering liability, WC issues and name the Town as an additional insured would be needed, and please let BOS know who/when and other details.

#### **Informational Items/Communication:**

##### **Public Forum:**

- Bob Bergeron mentioned that he had observed cracks opening on the paved section of Starch Mill Rd, between Sand Pit and Russell Rds, and was concerned what might happen if they stayed open through a winter. Dave Morrison said he will check on them.
- Barbara Devore asked if Attorney Drescher's office had reviewed the 2 policies recommended by CC regarding motorized devices and rail trail use. It was thought they had been approved; legal file will be checked for confirmation on that. Barbara followed up by asking that, if, had they indeed been approved, they could be included as a separate hearing

the same night as the speed limit hearing was scheduled for. It was agreed amongst the BOS that a separate hearing would be best, but that the issue will be revived within their office.

**Non-Public:** Roll call vote to enter non-public session by reason of RSA 91-A:3,II(c) was taken, all three selectmen voted to enter non-public session at 9:30 PM, to discuss an abatement.

Louise moved to leave non-public session at 9:39, second by Bernie, three votes to leave non-public session at 9:39.

**Adjourned:** Charlie moved to adjourn, second by Bernie, three votes to adjourn the meeting at 9:39 PM.

Next scheduled meeting will be Tuesday, July 25 2017 at 7:30 at the Mann House.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant