



Selectmen Meeting 6/6/2017

Approved Minutes

**Present:** Selectmen Louise Lavoie, Bernie O’Grady, Charlie Moser; Kathy Wile; Dave Morrison, George St John

**Called to Order:** The meeting was called to order by Louise at 7:30 PM.

**Approvals:**

**New Business:**

Focus of the meeting was the highway department building, specifically the language of the proposal from and contract with STJ Construction Specialties. Initial discussion about the timeline of events, staging area for delivery was deferred in favor of focusing on the language of the proposal and contract.

It was agreed that Bob Bergeron will be the designated point person for George St John, owner of STJ Construction, with the BOS office as second point of contact.

Color of roof and siding needed to be finalized – grey, galvanized steel roof and “Lightstone” colored siding with matching trim were the choices made. It was agreed that the language of the proposal is correct in the contract, so the focus was narrowed to just the contract. Items discussed and clarified included: No other trades would be active in the building while STJ is doing their construction

Windows are “approximately” 4’x8’

Siding and roofing only to be done to the existing building (office)

Deposit due June 15<sup>th</sup>

Engineering will take approximately 4 weeks

Building assembly will take approximately 30 days, weather dependent

Bernie will send elevations for existing building to George so he can complete the order

George will have Town of Mason added as an additional insured to his insurance policy

Order of payment – municipal payment schedule should not be a problem, 21 days after completion is workable. Subs will provide lien releases as their piece is completed.

George will provide a list of subcontractors, who all have their own insurance. STJ insurance coverage was reviewed and it was agreed it was adequate

Charlie will make the revisions in the contract and selectmen will sign the contract at a later date. The proposal from STJ Construction was signed by all 3 selectmen.

Agreement from Northpoint Engineering was reviewed. It was noted their payment schedule request may necessitate more frequent meetings for payment purposes; Louise will be the contact person for the Treasurer to alert her as to when she may need to be available for check signing.

Charlie made a motion to authorize Louise to sign the contract as chair; Bernie seconds, 3 votes to sign the contract as written. No check is needed as deposit at this time, so the signed contract will be faxed tomorrow (Weds 6/7).

Road Agent Dave Morrison had a couple of other items to discuss – Bernie excused himself from the meeting at this time. Dave discussed an invoice for damages (allegedly) done to the sweeper while it is being used in Mason. Charlie will help Dave with that negotiation if needed, and recommended getting back to the company saying we dispute the charges and see where that goes. Other repair expenses were coming up for equipment; selectmen would like to look at current budget actual from Brenda before more discussion.

**Informational Items/Communication:**

**Public Forum:**

**Non-Public:** none

**Adjourned:** Louise moved to adjourn the meeting, second by Charlie; meeting was adjourned at 9:40 PM.

Next scheduled public meeting for BOS will be held Tuesday, June 13, 2017 at 7:30PM at the Mann House.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant