



Selectmen Meeting 2/28/2017

## Approved Minutes

**Present:** Selectmen Louise Lavoie, Bernie O'Grady; Brenda Wiley, Kathy Wile; Deb Morrison; members of the public

**Called to Order:** The Meeting was called to order by Louise at 7:30 PM.

### **Approvals:**

- It was noted that the Accounts Payable and Payroll Manifests had been signed.
- Minutes of Feb 14, 2017 meeting were reviewed. Bernie made a motion to accept the minutes of Feb 14, 2017 as written; second from Louise, minutes accepted as written.
- Minutes of Feb 24, 2017 non-public meeting were reviewed. Bernie made a motion to accept as written, second from Louise. Both voted to accept minutes of Feb 24, 2017 as written.
- Elderly Tax Exemption application had been received, materials reviewed and approved by the assessor. Reviewed by both Louise and Bernie, noted that appropriate paperwork was attached, signed as approved by both Louise and Bernie.
- A Veteran Credit application had been received, and also reviewed and approved by assessor. The application was reviewed, approved and signed by both Louise and Bernie.
- TAN Cash Flow Projection was reviewed by Bernie – Louise had already signed off on it as chair.

### **New Business:**

- Website hosting question raised on behalf of the Town webmaster, Alanna Casey. She has been experiencing more problems and less support from current host, wants to explore other options. Louise and Bernie both thought they had agreed to have her do that, and are in support of pursuing other options that fit within our budget. They would like her to bring any such options back to them.
- Deb Morrison presented Deed Waivers. She explained she had never been through the process of deeding before, but has gotten help from other town clerks and Avitar. She had prepared deed waivers for the year of 2014 on 13 properties to the selectmen, and explained they did not need to be signed that evening. In addition to the waiver form, there was an explanation of reasons BOS could decide to “waive it or take it” for each property. A couple of the properties the Town had a payment agreement plan in place for; copies of these plans will be added to those waiver packets. There is also a master list with total amounts overdue for 2014, along with more recent payment history.

### **Old Business:**

- Microtime's estimate for connecting the PD building to the fiber optic connection at the Mann House was reviewed, and it was agreed that amount had already been included in the PD budget so did not need further approval. That connection is scheduled for Thursday 3/2.

### **Informational Items/Communication:**

- Final Ratio Study and Cyclical Monitoring Reports had been received from DRA. They were found to be in agreement with the Town's valuation and Assessor's report, with some minor corrections which have since been made by the assessor.
- A letter from DOS in follow up to an email regarding a survey to be done statewide regarding emergency communications. No action needed.

**Public Forum:**

- Bob Bergeron asked if there was a date for Candidate's Night – agreed that there were no candidates running with opposition, so none was planned.
- Barbara Devore said she had discussed the possibility of the Monadnock Ledger running an article about the Highway Department Building Bond with reporter Brandon Latham. Brandon agreed to doing that, and will return for pictures of current building and proposed building.
- Pat Letourneau reported that all receipts for debit and credit card use were turned in with bills, which made her very happy.

**Non-Public:**

- Louise made a motion to enter into non-public session by reason of RSA 91-A:3, II(c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting." Roll call vote to enter non-public session with Drema and Patrick Cady was Louise – yea, Bernie – yea. Entered non-public session at 7:32 PM.  
Return to public session at 8:00 Motion to seal the minutes by Louise, second by Bernie. Roll call vote to seal minutes – Louise yea, Bernie yea; for reasons if divulged "would affect adversely the reputation of any person other than a member of this board"

**Adjourned:**

Louise motion to adjourn, second by Bernie, motion passed unanimously.  
Meeting adjourned 8:35 PM

Next meeting will be held Monday, March 13 instead of Tuesday, March 14, 2017 due to Town Elections to be held

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant

