

**August 13, 2013**  
**Selectmen's Meeting/Approved Minutes**

Present: Selectmen: R.P. McGinnity Chairman, C. Moser, B. O'Grady & A.A. Milkovits  
Also present: Treasurer Pat Letourneau, & Deputy Treasurer Garth Fletcher

**Agenda:**

Meeting opened at 7:30 PM. The check manifest was reviewed and approved.

**Appointments:**

1. Pat Letourneau, Board of Adjustment Clerk, met with the Board to discuss an issue concerning the applicant for an upcoming BOA hearing. Mrs. Letourneau gave the background of the previous "non-hearing" for this applicant. Since the applicants were absent from the hearing, the decision of the BOA was to deny the request for a variance. The applicants have re-applied and requested to have an earlier meeting than the regular BOA monthly meeting date. Mrs. Letourneau explained that the normal procedure for setting up a hearing before the BOA has been followed. She wanted to reassure the Selectmen that all has been done appropriately. Unfortunately due to timing of noticing the hearing, is unable to schedule the meeting earlier as requested by the applicant. Mrs. Letourneau was concerned of a possible complaint by the applicants. Selectmen stated that the Board of Adjustment is not obligated to accommodate an applicant for an earlier meeting date.
2. Pat Letourneau, editor/owner of the *Mason Grapevine* online newsletter, discussed the recent issue with the newsletter. Apparently the editors needed to find hosting for the *Grapevine* website and Wolfgang Millbrandt had offered to host the newsletter. Mrs. Letourneau explained that Mr. Millbrandt wrote emails for the editors that were actually only his opinions. Some of his comments were not well received. He has since left the *Grapevine* and is developing his own online newsletter, the *Mason Gazette*. All is cleared now and the *Mason Grapevine* is back under the original owners/editors Pam Lassen and Pat Letourneau.

**Selectmen reviewed the following:**

**Old Business:**

1. Re: Minutes – Motion was made, seconded and voted in the affirmative to accept the Selectmen Meeting minutes from July 23, 2013, as written.
2. Re: RR Trail Jackson Road Trestle Project – report on the project with photos was done by Garth Fletcher and sent to the State as part of the grant submission. Selectmen praised Mr. Fletcher for his efforts in producing such a fine report.
3. Re: Memorandum of Understanding as written by Selectman Moser was reviewed by Town Counsel. Selectmen have chosen to accept Mr. Moser's M.O.U. without any amendments.
4. Re: Joshua Garfinkle/Signage Violation & Building Permit Violation: Written response from Mr. Garfinkle. Selectmen discussed this ongoing situation with Mr. Garfinkle. To date, he has not applied for a building permit or a variance for his sign as he was directed by the Board on May 28<sup>th</sup>. It was noted that two box

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trucks have been seen in the area with the "Complete Companies" (Mr. Garfinkle's company) signs on them. There is a question whether Mr. Garfinkle is possibly delivering products from the Gilman Hill location. Selectmen will contact Attorney Drescher to review this matter and to advise what options or actions the Selectmen should take.

5. Re: Sign for Town Offices: At this time, the Board has rescinded their approval for permission to purchase the town office sign. Selectmen will request the Road Agent to research other companies for bids for the sign and to present these bids at their next meeting.
6. Re: Road Bond – Hopkinton Forestry – road bond for logging operations.

**New Business:**

1. From Primex: CAP for CY2014-2016 – this program limits any increases to the Workers' Compensation insurance to an 8% maximum increase for the next three years. A motion was made, seconded and voted in the affirmative to adopt the resolution to enter Primex3, the Workers' Compensation Contribution Assurance Program (CAP).
2. Workers' Comp. claim – Highway worker – no lost time.
3. Building Permits: #13-19 Horton, lot J-78 deck; # 13-20 Starr, lot L-37-3 new house; #13 Spacht, lot L-34 new house; #13 Schulman, lot L-2-2 deck; #13-22 Cross, lot E-64 barn. Selectmen wish to see the detail, such as property bounds and setbacks on the building permits and will request the Inspector to bring the backup paperwork on these building permits to the next meeting. The Board will recommend that the Inspector follow a checklist for the permitting process.
4. Planning Board unapproved minutes from July 31, 2013 – Discussion on PB application process: Selectman Moser as the ex-officio for the Planning Board will be working on revising the procedural rules for the subdivision and lot line adjustment applications. Some points discussed were the plat distribution list, how many plats should an applicant provide and what departments should receive them during the process; updating certified mailing costs, applicant to provide extra check for Registry LCHIP fee when plat is recorded; Selectmen's Office should receive application, fee payments and plat then forward application and plat to NRPC; etc. Mr. Moser will continue to consult with the Selectmen and Planning Board through this process.
5. From DOT: Highway Block Grant 2013-14 \$64,715.54
6. Police logs
7. Hillsborough County Budget for FY2014
8. Other Correspondence:
  - From Harmon Law Offices – Memorandum of Lis Pendens, Re: Martin Ruggiero
  - Bankruptcy papers – Re: Joseph Iodice
  - From Town of Mont Vernon: Notice of public hearing – A Non-Residential Site Review: cell tower
  - Notice of a continued Foreclosure Sale – Vidito, 469 Old County Road
  - From NRPC: Energy Purchase RFP & NRPC GIS website meeting on August 28<sup>th</sup>

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- ENH Power's "Power to Help" Program – no interest in this program.
- From State Senator Peggy Gilmour – update on 2013 Legislative Session
- Emails from resident Jon Bryan, Re: 403 Jackson Road to town assessor Todd Haywood– Selectmen are pleased with Mr. Todd's work on the town assessments but do not want residents contacting him directly with questions. Residents need to go through the Selectmen and the abatement process. The Selectmen will refer property owners as needed.
- Notice of Administrative Professionals Workshop, sponsored by Primex on September 12<sup>th</sup>, A.A. Milkovits will attend.
- Update on Wellness Campaign plans: Tuesday, August 20<sup>th</sup> is kick-off of six week campaign, "Focus on the Physical/Focus on the Fuel". This campaign is concentrating on healthy eating as well as exercising. A variety of activities, such as yoga, Game Night, country line dancing and other events are planned. Selectmen gave permission for all town employees to attend the kick-off from noon to 1:00 PM on Tuesday, August 20<sup>th</sup>. The Town Offices and library will be closed for that hour.

Selectmen signed the following:

- Pole Licenses

Meeting adjourned at 8:52 PM.

Respectfully submitted,  
Barbara L. Milkovits  
Administrative Assistant