

May 22, 2012
Staff Meeting/Approved Minutes

Present: R. P. McGinnity Ch., A. Richards, C. Moser & A.A. Milkovits

Meeting opened at 6:30 PM.

Departments:

1. Building Inspection/Health: Building Inspector Kenneth Wilson:
 - Budget: Okay
 - Personnel: Okay
 - Other: 4 Permits issued. Took photos of logging operations on lots B-22-2 and B-22-3. Also took photos of Highway new truck and new antenna.
2. Police Department: Police Chief Barry Hutchins
 - Budget: Okay
 - Personnel: Possible changes to Department. Chief requested Selectmen to pursue funds of almost \$10,000 owed from former PD employee. This was a court order. Selectmen will contact Town counsel for status on this case and for timing for statute limitations.
 - Equipment: One rifle received still waiting for second one. Night vision goggles ordered. PD needs every advantage in dealing with crime.
 - Safety: Okay
 - Other: Criminal complaints (robberies) and drug arrests are increasing.
3. Library: Librarian Susanne Wolpert
 - Budget: Okay
 - Personnel: Okay
 - Equipment: Okay
 - Safety: Library Trustee will be purchasing first aid kit for the Library.
 - Other: Reminder that on May 30, 2012 CLIF grant will be received. Summer reading program will begin on the last Wednesday in June. Requested that Highway Department not mow behind the Mann House on Reading Program days when children are there.
4. Fire Department: Fire Chief David Baker:
 - Budget: Okay
 - Personnel: Okay
 - Equipment: Air packs were flow tested. They will keep lightweight composites and aluminum packs.
 - Safety: Okay
 - Other: New antenna is up. HD buried power lines for site. Antenna will be functioning in about a week. Police, Fire and Highway radios should be able to communicate much better with the new antenna. Chief Baker will borrow another FD ladder truck to dismantle old antenna.
 - Concern for potential fire hazards: garage on lot E-19 and the property at 179 Meetinghouse Hill Road. The Selectmen will discuss these matters at their meeting.
5. Town Clerk/Tax Collector: TC/TxC Morrison
 - Budget: Okay
 - Personnel: Okay –Deputy Suzanne Kelly is attending training.

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- Equipment: Okay
 - Other: Semi-annual property tax bills will be sent out by next week. Point and Pay system will now allow debit card payments at a flat fee of \$3.95 for the user, as well as credit card payments. Credit card payments used for tax payments cost 2.95% to the user.
 - Will be working on Welcome Brochures.
6. Highway Department: Road Agent Fred Greenwood
- Budget: Okay – still concerned for fuel line.
 - Personnel: Okay – using vacation time now.
 - Equipment: Work on new truck – moving up axle, oil tank removed. Sand blaster, on loan, will be used on new truck to paint frame, etc. Will be selling oil tank, pump, 075 sander, Dresser loader, and other items and old tools on EBay. Selectmen recommend putting a reserve on the loader and other large items.
 - Safety: Several employees of HD attended Blood Borne Pathogens Program. There are truck check books in all trucks for all employees to fill out.
 - Other: Working on culverts on Hurricane Hill Road, Depot Road, and Starch Mill Road. The HD is patching on all roads at this time and will be grading after the rain stops.

Meeting adjourned at 7:23 PM.

At 7:24 PM motion was made, seconded and voted in the affirmative to enter into a non-public session to discuss a staffing issue. Present were Selectmen, Police Chief Barry Hutchins and A.A. Milkovits. Issues were discussed and vote was taken. Minutes were sealed for 20 years. Session adjourned at 7:40 PM.