

**February 28, 2012**

**Staff Meeting**

Present: C. Guiry DMD Ch., A. Richards, R. P. McGinnity & A.A. Milkovits

Meeting opened at 6:30 PM.

**Departments:**

1. Highway Department: Road Agent Fred Greenwood
  - Budget: Okay
  - Personnel: No changes. Equipment: Grader needs extra work. 075 truck will be retired this year as it will not pass inspection. Hopefully the warrant article for the Highway Department truck will pass.
  - Safety: A different employee will be sent to attend the Safety Committee meetings this year.
  - Other: Snow is predicted for Wednesday and Thursday. Plowing will be light on the gravel roads to give the roads a chance to firm up. Shoes will be put on the grader to further protect the roads.
2. Building Inspection/Health: Building Inspector Kenneth Wilson:
  - Budget: Okay
  - Personnel: Okay
  - Other: 4 Permits issued. There may be work on three new houses as he has had conversations and questions with contractors and owners. He has done miscellaneous inspections and answered questions from property owners.
3. Police Department: Police Chief Barry Hutchins
  - Budget: Okay
  - Personnel: Working on background investigation of possible new hire. Medical leave of first officer has been postponed to second week in March. Since the officer will be out for two months, the Chief is keeping his (officer's) work activity low.
  - Equipment: Checking on camera in cruiser.
  - Safety: Okay
4. Library: Librarian Susanne Wolpert
  - Budget: Okay
  - Personnel: Okay
  - Equipment: Okay
  - Other: Story times have begun. Discussed Book Sale versus sale of books to Book Sellers. Mrs. Wolpert feels that there is more money for books by selling the donated books outright than holding a book sale. Police Chief asked if the Library checks the donated books before shelving. Librarian does check books for anything extra left in the book. EBooks seems to be satisfying customers but Mrs. Wolpert won't know how many are using this service until she receives census from State Library.
5. Fire Department: Fire Chief David Baker:
  - Budget: Okay
  - Personnel: Adding two more fire fighters.
  - Equipment: Did not receive equipment grant but will be applying for Forestry Grant.

**February 28, 2012**

**Staff Meeting**

- Other: Lighting changes are done; much whiter and brighter light. Problems with Hillsborough County Dispatch: service is terrible; responders are given wrong addresses or no information. Chief feels that the town is not a priority. The Fire and Police have made numerous complaints but nothing has changed. They will be meeting with the head of County Dispatch to discuss their complaints and Selectman McGinnity will also attend the meeting. Hillsborough County is cheapest service but not reliable. Selectmen recommend that the Fire Chief and Police Chief explore other dispatch services. Police Chief Hutchins feels that Hollis would be a good fit even though the costs would probably triple. Fire Chief Baker also suggested Townsend although that would involve changes in radio frequency. Both Townsend and Hollis will be contacted by the Department heads.
  - Fire Department will be turning 50 this year. There will be an open house, date to be determined.
6. Town Clerk/Tax Collector: Deputy TC/TxC Morrison
- Budget: Okay
  - Personnel: Okay
  - Equipment: Okay
  - Other: Getting ready for elections, sending out absentee ballots. Questions on payment plans. Selectmen want to see the tracking of these payments on the deposits. Also the Board would like a copy of the payment plan. At present the Tax Collector is the only one signing the form.

Meeting adjourned at 7:25 PM.