

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON NH SCHOOL DISTRICT
March 14, 2011**

Regular and organizational meetings of the Mason NH School District were held on Monday, March 14, 2011 at approximately 1930h and 1945h respectively in the Mason Elementary School Multi-Purpose room, pursuant to due notice of all members and the public.

Organizational Meeting

Moderator Catherine Schwenk called the organizational meeting to order. Upon calling of the roll, the following members answered present: Bob Hemmer, Robert Doyle, John Diefenbach, Stephanie Syre-Hager, and Dr. Donald Hodges.

Superintendent Jim McCormick, Secretary Becky Partridge, Treasurer Sue Wagoner, Business Manager Brenda Wiley, Mike O'Neil of MRI, and Moderator Catherine Schwenk were present.

Recognition of Public

Refer to sign in sheet 3-14-11 for signatures: Bob Bergeron, Jeannine Phalon, Betty Mulrey, Sue Rysnik, Bronwyn Paviglio, Barbara Devoire and John Lewicke

Minutes of Previous Meetings

Motion by Bob Hemmer to approve minutes dated 2/28/2011 as submitted by Becky Partridge, seconded by Dr. Donald Hodges.

aye: Hodges, Hemmer
nay: none

Motion carried 2-0

It is noted that Moderator Catherine Schwenk swore in the following members: Robert Doyle (three year term), John Diefenbach (two year term), and Stephanie Syre-Hager (three year term), Becky Partridge (school district clerk) and Susan Wagoner (school district treasurer)

Announcements of Next Scheduled Meetings

Monday March 28, 2011: Regular School Board Meeting at 1945h, MES Multi-Purpose Room

Moderator Catherine Schwenk asked if there were nominations for school board chair and vice chair. Bob Hemmer announced that he nominates himself Bob Hemmer as Chairperson. The board unanimously agreed-Bob Hemmer Chairperson. Bob Hemmer nominates Dr. Donald Hodges as Vice Chairperson. The board unanimously agreed-Dr. Donald Hodges Vice Chairperson.

Moderator Catherine Schwenk announced the results of the ballot election: Rebecca Partridge-district clerk 353 votes, Susan Wagoner district treasurer 377 votes, Robert Doyle (write in) three year school board member 55 votes, John Diefenbach two year school board member 332 votes and Stephanie Syre-Hager three year school board member 331 votes. Article 2: Operating budget \$2,954,526 313 yes 103 no, **Article 2 passed**. Article 3: Educating Educationally Disabled Children Capital Reserve Fund 216 Yes 203 no, **Article 3 passed**. Article 4: Unanticipated Tuition Cost Capital Reserve Fund 194 Yes, 224 No, **Article 4 failed**.

At this time Moderator Catherine Schwenk turned the meeting over to Chairperson Bob Hemmer.

Mr. McCormick reviewed a proposed calendar for board meetings next year (attachment 1). Mr. McCormick amended the proposal to add July 18, 2011.

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Motion by Dr. Donald Hodges to approve the school board meeting dates as amended submitted by Mr. McCormick, seconded by Robert Doyle

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager
nay: none

Motion carried 5-0

Dr. Donald Hodges moved to adjourn the organizational meeting at 1945h, seconded by Robert Doyle

At this time the board agreed to enter into the regular scheduled meeting.

Upon calling of the roll, the following members answered present: Bob Hemmer, Robert Doyle, John Diefenbach, Stephanie Syre-Hager, and Dr. Donald Hodges.

Chairperson Bob Hemmer announced that a quorum at any given meeting would be three members and for a motion to pass there needs to be three yes votes.

Public Communications

Mr. Lewicke informed the board that the state contacted MES administration for a draft of the Deliberative Session minutes. Mr. Lewicke stated that he contacted the state and informed them that any requests for school board business be made to school board clerk or the board chair. Moderator Schwenk informed John Lewicke that the amount stated in the session minutes was incorrect and that it should be \$67, 521.

Business Manager:

Brenda Wiley submitted the manifest and payroll for approval and signatures. It is noted that board members signed said documents.

Mrs. Wagoner asked the board if they wished to change the signatures for bank checks. The board said yes. Mrs. Wagoner informed them that she would bring a bank signature card to the next board meeting.

Motion by Dr. Donald Hodges to limit the number of signatures required on manifests, payroll, and building check to three, seconded by Robert Doyle

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager
nay: none

Motion carried 5-0

Mr. O'Neill explained to the board that the rebate check from PSNH will be deposited into the school's general fund. Mr. O'Neill requested that the board authorize the addition of Emily Daniels to the Preauthorized Vendors List.

Motion by Dr. Donald Hodges authorizes the addition of Ms. Emily Daniels to the Preauthorized Vendors List, seconded by Robert Doyle

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager
nay: none

Motion carried 5-0

Mr. O'Neill reviewed the 2010-2011 Encumbrance Report as of March 13, 2011 (attachment 2)

Superintendent's Report- Mr. McCormick

- New board members were given flash drives with current district policies to review

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- Renzulli Learning Systems-two teacher attended workshop
- Singapore Math-one classroom will pilot program
- Letters to selectmen-1. inquired about a combined town / school report 2. Congregational Church abatement waiver issue 3. Surplus equipment notification
- School board orientation and refresher workshops available for new and experienced members
- Cafeteria Financials (attachment 3)
- Letter to families by Betty Mulrey- explaining NEWEA and NECAP testing
- Presentation of Policy Manual and Open Meeting Laws-Moderator Catherine Schwenk provided a copy of the Open Meeting Laws
- Sterlite donated \$8,500 of plastics

New Business

- Discussion of combining district clerk and board secretary position

Motion by Dr. Donald Hodges to combine the positions of district clerk and board secretary, seconded by Robert Doyle

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager

nay: none

Motion carried 5-0

- Worker's Comp Program and Property & Liability Program Caps-It is noted that Chair Bob Hemmer signed said documents
- Superintendent recommends board approve and sign MS-22 Report of Appropriations Actually Voted-it is noted that board members agreed and signed said document
- Review of Policies
 - School Bullying Policy
 - Truancy Policy
 - Service Animal Policy

Motion by Robert Doyle to accept the first reading of the School Bullying Policy, Truancy Policy, and Service Animal Policy, seconded by Dr. Donald Hodges

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager

nay: none

Motion carried 5-0

Substitute Teacher Policy-Dr. Donald Hodges would like to see different wording of policy to include bachelor degree or be enrolled in a teaching program for those on the substitute list. Mr. McCormick told the board that he would provide more samples of the policy at the next meeting.

Motion by Robert Doyle to table the first reading of the Substitute Teacher Policy until next meeting, seconded by Dr. Donald Hodges

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager

nay: none

Motion carried 5-0

- District Calendar- Mr. McCormick submitted two options of next school years calendar.

Motion by Robert Doyle to table the approval of the district calendar until next meeting, seconded by Dr. Donald Hodges

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager

nay: none

Motion carried 5-0

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Unfinished Business

None

Committee Reports

Building Committee Report, Bob Hemmer:

Mr. Hemmer informed the board that there are two outstanding punch list items pending and a few outstanding warranty items pending. At this time the building is being reviewed by the state for CHPS certification.

Motion by Dr. Donald Hodges to enter into executive session at 2115 h. per RSA 91-A:3 II. (a) dismissal, promotion, or compensation of any public employee, seconded by Robert Doyle.

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager
nay: none

Motion carried 5-0

Those present were Dr. Donald Hodges, Bob Hemmer, Robert Doyle, John Diefenbach, Stephanie Srye-Hager, Superintendent Jim McCormick, and Secretary Becky Partridge.

Discussion:

- teacher compensation

Motion by Dr. Donald Hodges to enter back into public session at 2130 h, seconded by Robert Doyle

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager
nay: none

Motion carried 5-0

Motion by Robert Doyle to accept the Superintendent's recommendations of teacher compensation, seconded by Dr. Donald Hodges.

aye: Hodges, Hemmer, Doyle, Diefenbach, Srye-Hager
nay: none

Motion carried 5-0

Previous Executive Session minutes reviewed and voted by those members sitting on the board at the time of the session, Bob Hemmer and Dr. Donald Hodges.

Motion by Bob Hemmer to approve executive session minutes dated 02-28-11 submitted by Becky Partridge, seconded by Dr. Donald Hodges

aye: Hodges, Hemmer.
nay: none

Motion carried 2-0

Bob Hemmer moved to adjourn the meeting at 2135 h, seconded by Wolfgang Millbrandt.

Respectfully submitted,

Becky Partridge
School Board Secretary