

**MINUTES OF REGULAR SCHOOL BOARD MEETING,  
MASON NH SCHOOL DISTRICT  
August 23, 2010**

A meeting of the Mason NH School District was held on Monday, August 23, 2010 at approximately 7:48 p.m. at the Mason Elementary School Cafeteria, pursuant to due notice of all members and the public.

Chairperson Dr. Donald Hodges called the meeting to order. Upon calling of the roll, the following members answered present: Bob Hemmer, Wolfgang Millbrandt, and Dr. Donald Hodges.

Superintendent Jim McCormick, Secretary Becky Partridge, Moderator Catherine Schwenk, and Principal Betty Mulrey were present.

**Recognition of Public**

Refer to sign in sheet dated 08/23/10.

**Minutes of Previous Meetings**

*Motion by Bob Hemmer to approve minutes dated 8/09/2010 submitted by Becky Partridge, seconded by Wolfgang Millbrandt.*

aye: Hodges, Hemmer, Millbrandt

nay: none

**Motion carried 3-0**

**Announcements of Next Scheduled Meetings**

Monday September 13, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room.

Monday September 27, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

Monday October 4, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

Monday October 18, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

Monday November 1, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

Monday November 22, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

Monday December 6, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

Monday December 20, 2010: Regular School Board Meeting at 7:45pm, MES Multi Purpose Room

**Public Communications**

Jeannine Phalon asked Mr. McCormick about the reporting of school hours verses school days to the DOE. Mr. McCormick explained that Mason's schedule reflects Milford's scheduled. He also explained that to report by hours becomes very difficult as you must deduct lunch, time at the beginning of the day and at the end for buses. Mr. McCormick explained that regardless of the hours you still must go 180 days and have an average of 5.5 instructional hours per day. Mrs. Phalon was concerned that with going the extra minutes each day that we should have enough school hours that Mason would not have to make up snow days. Mr. McCormick stated that by law you must make up snow days to cover the 180 days required.

**Business Manager:**

Board members reviewed current manifest and payroll. It is noted that Dr. Hodges and Mr. Hemmer signed current manifest and Mr. Millbrandt did not sign due to concerns over listed items. It is noted that board members signed payroll.

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**Superintendent's Report, Mr. McCormick:**

- Superintendent's Certification-fully certified
- Professional goals stated (attachment 1)
- DOE Technical Advisory on School Closings- Mr. McCormick provided the school board with a copy from the DOE (refer to DOE Technical Advisory nineteenth series)
- Table of Organization (attachment 2)
- Update on library state requirements letter (attachment 3)
- Letter regarding Mason facility (attachment 5)

**New Business**

- Superintendent requests the board give him permission to sign OBM Forms 1,3, and 4 and all other grant requirement forms

*Motion by Mr. Millbrandt to give permission to the Superintendent to sign OBM Forms 1,3, and 4 and all other grant requirement forms, seconded Mr. Hemmer*

aye: Hodges, Hemmer, Millbrandt

nay: none

**Motion carried 3-0**

- Superintendent recommend board approve Student Handbook

*Motion by Mr. Millbrandt to approve the Student Handbook as submitted by Superintendent Mr. McCormick, seconded Dr. Hodges*

aye: Hodges, Millbrandt

nay: Hemmer

**Motion carried 2-1**

- Superintendent recommends board approve substitute teacher rate for the 2010-2011 school year (attachment #4)

*Motion by Mr. Millbrandt to approve the superintendent's recommended substitute teacher rate for the school year 2010-2011 as stated in attachment #4, seconded Mr. Hemmer*

aye: Hodges, Hemmer, Millbrandt

nay: none

**Motion carried 3-0**

- Provided board with updated Senate Bill (SB) 396, Limiting the use of child restraint practices (refer to RSA 126-U:1 et seq).
- Superintendent requests setting the School Board Meeting Calendar for the next four months (refer to section: Announcement of Next Scheduled Meetings)

**Unfinished Business**

Superintendent recommends board approve Letter of Agreement with the Mason Congregational Church as recommended by the Safety Committee for evacuation emergencies of MES. Board reviewed said letter.

*Motion by Mr. Hemmer to approve the Letter of Agreement with the Mason Congregational Church as submitted, seconded Mr. Millbrandt*

aye: Hodges, Hemmer, Millbrandt

nay: none

**Motion carried 3-0**

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**Committee Reports**

**Building Committee Report, Bob Hemmer:**

Mr. Hemmer informed the board that he is working on the punch list and it is progressing.

**MESO Committee Report, Becky Partridge:**

Mrs. Partridge informed the board that she has sent out the revised 1023 form to the IRS and is awaiting confirmation on the 501 c3 status.

*Motion by Mr. Hemmer to go into executive session at 8:35 pm per RSA 91-A:3 II (b) hiring of public employee, (a) dismissal, promotion, or compensation of any public employee and (e) negotiation of pending claims or litigation, seconded Mr. Millbrandt.*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

Those present were Dr. Donald Hodges, Bob Hemmer, Wolfgang Millbrandt, Superintendent Jim McCormick, and Secretary Becky Partridge.

Discussion:

- Nurse resignation
- Review of child attending Mascenic
- Staff appointments
- Review of teacher contract chart
- Discuss pending claims and litigation
- Teacher/ para contracts

*Motion by Mr. Hemmer to enter back into public session at 9:45 pm, seconded Mr. Millbrandt.*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to approve non-public minutes dated 8/09/10 as submitted by Becky Partridge, seconded by Mr. Millbrandt.*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to pay the third party legal bill from Upton & Hatfield, LLP, seconded by Mr. Millbrandt*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to accept the nurse's resignation letter, seconded by Mr. Millbrandt*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to accept Superintendent's recommendation for the appointment of Danielle Carrier as School Nurse, seconded Mr. Millbrandt.*

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aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to accept Superintendent's recommendation for the appointment of Madame Anne Thenin as Foreign Language Teacher, seconded Mr. Millbrandt.*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to accept Superintendent's recommendation for the appointment of Jackie Lozeau as Special Needs Aide, seconded Mr. Millbrandt.*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

*Motion by Mr. Hemmer to accept Superintendent's recommendation for the rehiring of Nancy Elcock as Title 1 Teacher, seconded Mr. Millbrandt.*

aye: Hemmer, Hodges, Millbrandt

nay: none

**Motion carried 3-0**

Chairperson Dr. Hodges signed teacher / para teacher contracts for the school year 2010-2011.

Bob Hemmer moved to adjourn the meeting at 10:00 pm, seconded by Dr. Donald Hodges.

Respectfully submitted,

Becky Partridge  
School Board Secretary