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Mason Elementary School
13 Darling Hill Rd
Mason, NH 03048
(603) 878-2962

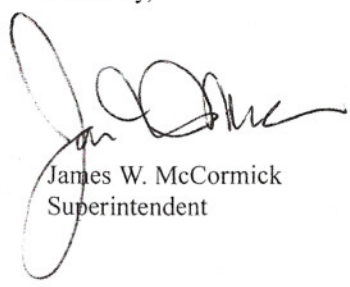
Director Edward R. Murdough, PE
Administrator
Bureau of School Approval and Facility Management

Following our conversation this week I wanted to give you an update on some of the changes that have been immediately since I became Superintendent.

- My office is located near the entrance and across the corridor from the secretary.
- Betty Mulrey now has her own office with a conference table in it for meetings. She does not share her room anymore.
- Guidance Counselor has their own area.
- SPED Director has space but to herself with files. There is growth for clerical position. This was her classroom.
- We have dedicated time and space for PT/OT, which is in the multi-purpose room.
- PE used the multi-purpose room.
- I agree that somewhere in the future our computer room will become obsolete.
- I will be obtaining the necessary recommendations from our Town library. In speaking of the library, the School Board approved \$10,000.00 to allow us to create an in school library center.

I will contact you in the near future to take a tour of our buildings and the changes we have made.

Sincerely,



James W. McCormick
Superintendent

cc: School Board
Betty Mulrey