

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 28, 2010**

A meeting of the Mason NH School District was held on Monday, June 28, 2010 at approximately 7:50 p.m. at the Mason Elementary School Cafeteria, pursuant to due notice of all members and the public.

Chairperson Dr. Donald Hodges called the meeting to order. Upon calling of the roll, the following members answered present: Bob Hemmer, Wolfgang Millbrandt, and Dr. Donald Hodges.

Secretary Becky Partridge, Moderator Catherine Schwenk, School Principal Betty Mulrey, Treasurer Sue Wagoner, and Mike O'Neill were present. Superintendent Dr. Bemis joined the meeting at 8:05.

Recognition of Public

Refer to sign in sheet dated 06/28/10.

Minutes of Previous Meetings

*Motion by Bob Hemmer to approve minutes dated 6/14/2010 submitted by Becky Partridge,
Seconded by Wolfgang Millbrandt.*

aye: Millbrandt, Hodges, Hemmer

nay: none

Motion carried 3-0

Announcements of Next Scheduled Meetings

Monday July 12, 2010: Regular School Board Meeting at 7:45pm, MES Cafeteria.

Action Items

1. Mrs. Mulrey, with the help of appropriate staff, will prioritize a list of items needed.
2. Dr. Bemis to send all End of Year Reports.
3. Mrs. Pavegio will write the EYS contracts.

Public Communications

No public communications.

Business Manager, Mike O'Neill:

Mr. O'Neill submitted to the board the current manifest and building checks for signatures. It is noted that board members signed manifest and building checks. It is noted that Mr. Millbrandt refused to sign the check written to Telephone Network Technology.

Mr. O'Neill submitted to the board the 2008-2009 End of Year Report. (Attachment A.)

Mr. O'Neill submitted to the board a current year budget line items. (Attachment B.)

Mr. O'Neill submitted to the board an actual spending worksheet. (Attachment C.)

Mr. O'Neill submitted to the board a detailed on-line banking report. (Attachment D.)

Mr. O'Neill asked the board because there is a surplus, do they wish to purchase items the staff has requested. Mr. Millbrandt stated that there is no obligation to spend the money. Mr. O'Neill agreed but also said that there is an obligation to provide the staff with what they need, such as needed equipment for the Specialists. Dr. Hodges asked if they needed to decide now. Mr. O'Neill said that a decision would have to be made soon. Mrs. Mulrey also told the board there were items such as lockers and a taller fence for the playground to ensure student safety. Dr. Hodges requested that a list be prioritized and submitted to the board for the next meeting.

Mr. O'Neill submitted to the board a Building Expense Recap with the remaining balance at completion to be \$27,431.04. He stated that this number could increase as there are additional reimbursements due to Mason by the state. Dr. Hodges asked if out of this balance could we

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purchase the desks and chairs needed or can it go back to the voters. Mr. O'Neill stated that we could purchase the desks and chairs or it could go back to the voters.

Mr. O'Neill updated the board on the lack of response from firms to perform an end of year audit. There was one response that was costly, so he will still work on getting a better price.

Mr. Hemmer asked the status of the PSNH meter reading that was believed to be over charged.

Mr. O'Neil stated that PSNH confirmed the meter reading was correct however he also stated that when the Jordon Institute was out performing an energy survey they suggested it could be that PSNH used the wrong multiplier when figuring the bill. Mr. O'Neill said that he was still working on resolving the problem.

Mr. Hemmer also asked if Mr. O'Neill looked into whether the insurance would allow Mrs. Mulrey to do the loft project in the Kindergarten room. Mr. O'Neil said that he had and that there would not be a problem as long as it met all regulations and there was proper supervision.

Superintendent's Report. Dr. Deborah Bemis:

Dr. Bemis submitted to the board all Teacher Evaluations. It is noted that Dr. Hodges gave the evaluations to Secretary Partridge to make copies for all the board members.

Dr. Bemis updated the board on the status of the Delay in Full Compliance with the DOE. She informed the board that the issue of fire code violations has been addressed with sending the proper documentation to the state. The other issue of the library waiver is still in the process of being addressed.

Dr. Bemis stated that she will be sending all completed reports in the next couple days.

Ms. Paveglio asked if there were any SPED students eligible for Medicaid reimbursement for their services. Dr. Bemis said that it is probably not worth setting up a procedure for the small amount of money that is received.

Dr. Bemis presented the board with teacher nominations as follows:

- Sue Rysnik Mason Pre-School – one half day.
- Mary Calderan Physical Education – one day week
- Naomi Graham Art Teacher – one day week
- Deborah Lemire World Language – one day week
- vacant position Music Teacher – one day week
- Michelle Alton Pre-School/Kindergarten para-professional – Part time
- Deborah Cullen First Grade para-professional – Part time
- Maria Pappas Second Grade para-professional – Part Time
- vacant position Third Grade para-professional – Part time
- vacant position Fourth Grade para-professional – Part Time
- Christine Greenwood Fifth Grade para-professional – Part time
- Pam Brook 1:1 Aide – Part time
- Marsha Cormier 1:1 Aide – Part time
- Dr. Gretna Neimi Guidance Services (all students) – two day week
- Joan Losee, RN Health Services-all student – Part time
- Dr. Carolyn Garretson Speech/Language Pathologist – Evaluations/Therapy
- Sophie Merrill Speech Assistant – Direct Services
- Stephanie Kavouras Special Education Counseling – Direct Services
- Linda Lannin Occupational Therapist – Evaluation/Therapy
- Sue Rysnik Special Education Tutor – As Assigned
- Deborah Holland-Savoie School Lunch Program – Full time
- Richard Griffith School & Grounds – Full time
- Nancy Elcock Title I Reading Tutor – conditional upon approval of grant
- Bronwyn Paveglio EYS SPED Case Manager – July13 - August 5
- Susan Rysnik EYS SPED Teacher – July 13 - August 5

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- Linda Lannin EYS Occupational Therapist – July 13 - August 5
- Dr. Caroline Garretson EYS Speech/Language Services – July 13 - August 5

Motion by Bob Hemmer to accept Dr. Bemis' nominations amended to include Nancy Elcock and striking additional nurse, Seconded Wolfgang Millbrandt.

Discussion: Mr. Millbrandt asked if it is necessary to have two adults, an aide and teacher, in each classroom. Dr. Bemis responded that this is the model presented to the teachers. Mr. O'Neill stated in these nominations there are six aides but only five were budgeted for. Dr. Bemis stated that it would have to be worked out as this was the plan presented. Ms. Paveglio stated that there are two grades that have students that require four hours of in-class SPED services, with this model it appears that there would not be enough coverage to meet what is required for those students. Dr. Bemis said that the para-professionals can give the instruction to those students, with oversight from the teacher. Dr. Bemis also said that it is dependent on how the IEPs are written, as it is really a case-by-case situation.

aye: Millbrandt, Hodges, Hemmer
nay: none

Motion carried 3-0

Principal's Report, Mrs. Betty Mulrey:

Mrs. Mulrey submitted her report card of the classes she was taking and informed the board that she is now a certified Principal.

Mrs. Mulrey submitted to the board discs of the different activities of the Kindergarten class.

Mrs. Mulrey informed the board that she has numerous discs of the different activities throughout the year. She also informed the board now that school is over, anything and everything is being looked at. Mrs. McDonald suggested that the school look into having a no shoe policy and that the students wear slippers.

Committee Reports

Building Committee Report, Mr. Fred Greenwood:

Mr. Greenwood informed the board that the final punch card of the church section of the building was completed and that now they have to have the appropriate people come in and address any issues found. Mr. Greenwood also wanted to thank the board for their feedback on the policies that they reviewed.

Curriculum Committee Report, Betty Mulrey:

no report

MESO Committee Report, Becky Partridge:

Mrs. Partridge informed the board that amendments to the Articles of Agreement have been sent to the state and they are just waiting on the confirmation of the acceptance of the amendments. Once this happens the revisions of the 1023 form to the IRS can be completed.

Technology Committee:

Mrs. Mulrey informed the board that the plan only needs to be approved by the board.

Safety Committee, Betty Mulrey:

no report

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Administrative Staff Structuring Committee Report:

no report

New Business

After a brief discussion it was determined that there could not be a second reading on the Technology Plan as there was not a copy of the plan that contained the revisions suggested. Mr. Hemmer said that he would discuss with the chair of the committee the revisions that were suggested by the board. A second reading was tabled to the next meeting.

Motion by Bob Hemmer to approve policy P01CHPSPO-Green School Operations as submitted on June 14, 2010, seconded by Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Bob Hemmer to approve policy P02CHPSPO-No Idling as submitted on June 14, 2010, seconded by Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Bob Hemmer to approve policy P03CHPSPO-Joint Use of Facilities as submitted on June 14, 2010, seconded by Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Bob Hemmer to deactivate policies POP02-Policies and Procedures for the Sharing Facilities, POP05-ENERGY STAR Compliant Equipment and appliances, POP06-No Idling, POP07- No CFC or HCFC Based Refrigerants, seconded by Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

It is noted that there was a clerical change to policy KF-Use of School Building and Facilities (deletion of ECA and addition of PO3CHPSPO).

Motion by Bob Hemmer to accept the contract submitted by Mr. James McCormick for the Superintendent position for next year, seconded by Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

It is noted that Chairperson Dr. Hodges signed and dated contract. Also noted is Dr. Hodges gave Secretary Partridge the contract and Mr. McCormick's resume to be put in PDF format. After it is in PDF format Secretary Partridge will give said documents to Heidi DeLorme to file.

Motion by Bob Hemmer to go into executive session at 9:45 pm per RSA 91-A:3 II (e, b) Pending claims or litigation and hiring of public employee, seconded Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

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nay: none

Motion carried 3-0

Motion by Bob Hemmer to enter back into public session at 10:40pm, seconded Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Bob Hemmer to approve sealed non-public minutes dated 6/14/10B and 6/14/10D as submitted by Becky Partridge, seconded Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Bob Hemmer to approve sealed non-public minutes dated 6/14/10A and 6/14/10C as amended, submitted by Becky Partridge, seconded Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Wolfgang Millbrandt to approve salaries for 2010/2011 as described below,

Mr. Richard Griffith \$36,500

Mrs. Betty Mulrey \$55,620

Ms. Heidi DeLorme \$32,136

Ms. Deborah Holland-Savoie \$32,136

seconded Bob Hemmer.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Mr. Millbrandt moved to adjourn the meeting at 10:55 pm, seconded by Bob Hemmer.

Respectfully submitted,

Becky Partridge
School Board Secretary