

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, May 24, 2010**

A meeting of the Mason NH School District was held on Monday, May 24, 2010 at approximately 7:50 p.m. at the Mason Elementary School Cafeteria, pursuant to due notice of all members and the public.

Chairperson Dr. Donald Hodges called the meeting to order. Upon calling of the roll, the following members answered present: Bob Hemmer, Wolfgang Millbrandt, and Dr. Donald Hodges.

Superintendent Dr. Deborah Bemis, Secretary Becky Partridge, Moderator Catherine Schwenk, School Principal Betty Mulrey, and Mike O'Neill of MRI were present.

Recognition of Public

Refer to sign in sheet dated 05/24/10.

Minutes of Previous Meetings

Motion by Dr. Donald Hodges to seal non-public minutes 5/10/2010 submitted by Becky Partridge, Seconded by Bob Hemmer.

aye: Hemmer, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Dr. Donald Hodges to amend non-public minutes submitted by Becky Partridge dated 5/10/2010 as follows: last paragraph first page delete "proposed" and insert "supplemental", Seconded by Bob Hemmer.

aye: Millbrandt, Hodges, Hemmer
nay: none

Motion carried 3-0

Motion by Bob Hemmer to approve sealed non-public minutes dated 5/10/2010 submitted by Becky Partridge as amended, Seconded by Wolfgang Millbrandt.

aye: Hemmer, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Bob Hemmer to approve minutes dated 5/10/2010 submitted by Becky Partridge, Seconded by Wolfgang Millbrandt.

aye: Millbrandt, Hodges, Hemmer
nay: none

Motion carried 3-0

Announcements of Next Scheduled Meetings

Monday June 14, 2010: Regular School Board Meeting at 7:45pm, MES Cafeteria.

Before the discussion began Madame Moderator requested that Superintendent Dr. Bemis go to the end of the table and Secretary Becky Partridge be seated by Chairperson Dr. Hodges.

Action Items

1. School nurse to draft a plan / policy for coverage when she is not on site.

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2. Mr. O'Neill to submit for review a draft of a policy for late or delinquent payment on school lunches.

Public Communications

Mrs. Deb Morrison requested that she be allowed to speak to the board in executive session. Chairperson Dr. Hodges told her that it would occur at the end of the meeting. Dr. Hodges spoke on behalf of Mason resident and parent of a MES child. Dr. Hodges informed the board that Mrs. Delorme had treated a student for an undisclosed illness when the child requested a nurse. The board asked Mrs. Mulrey what the situation was. Mrs. Mulrey informed them that Mrs. DeLorme did treat but did not offer a diagnosis, she added that Mrs. DeLorme has treated students in the past when the school nurse was not present. Dr. Hodges stated that he thought the school nurse was available by phone to come in if there was a need or request during her off hours. Mrs. Mulrey said that she was not aware of that. The board agreed that the situation regarding coverage will be investigated. The school board also requested that the school nurse develop a plan / policy to address these issues.

New Business

Deborah Savoie (Chef Deb) informed the board that the state audit that was performed on the school meal program was completed and that a letter will be sent to the administration. Chef Deb reported to the board that the audit went well and she was informed that all of her meals are reimbursable by the state because they contained 3 out of the 5 food groups. Chef Deb reported that the state representative liked the interaction between herself and the students and liked that there were no pre-prepared meals. Chef Deb gave a brief overview of her program. Mr. Millbrandt asked if we could offset her salary by raising the price of lunches. Chef Deb answered that that is one thing she will be discussing with Betty and Mike before the new school year. Mr. Hemmer asked about how many meals she served a day. Chef Deb responded that it averages out to be 90-100 meals/day. Mr. O'Neill reminded the board in order to make a profit or to break even including salaries requires economy of scale which Mason just does not have. Chef Deb added that if the program make too much she will lose state aid.

Business Manager, Mike O'Neill:

Mr. O'Neill submitted to the board the current manifest and building checks to sign. It is noted that board members signed said manifest and building checks after Mr. O'Neill answered questions regarding invoices. Mr. O'Neill informed the board that the business manager interview team will begin interviewing on Thursday. Mr. O'Neill inquired from the board if there was a policy addressing late or delinquent lunch payments. The board was not aware of such a policy. Mr. O'Neill stated that he would draft and submit a policy for review.

Superintendent's Report. Dr. Deborah Bemis:

Dr. Bemis submitted to the board the final version of the school calendar for 2010/2011.

Motion by Dr. Donald Hodges to approve as submitted the school calendar for 2010/2011, seconded Wolfgang Millbrandt,

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

Dr. Bemis submitted a draft of the teacher contracts and informed the board that it has been forwarded to Counsel Dean Eggart for review. Dr. Bemis also submitted a draft / template of the Professional Development Master Plan and is awaiting feedback.

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Principal's Report, Mrs. Betty Mulrey:

Mrs. Mulrey gave the following dates of teacher training and student activities:

May 28 is the 3rd grade wax museum.

June 2 is Field Day in the morning, and Circus Day in the afternoon.

June 3 is a May Pole Dance with the kindergarten and 5th grade.

June 4 is Farm Day for the whole school.

June 11th in the evening is the Stringed Orchestra concert. Exact time to be determined.

June 14th is Step-Up Day from 9:30 to 10:00.

June 15th is tentatively the 5th grade celebration.

June 16th is the kindergarten celebration from 11:00 to noon.

Mrs. Mulrey informed the board that the pilot after school program was launched. She also informed the board that the new entrance to the school is now being used and that the school is locked down. She informed the board that the children will ring the church bell on their birthdays and that they have begun researching the bell's history. Mrs. Partridge asked that now that the construction is complete and the flag pole is available can the school begin to have a school-wide Pledge of Allegiance at the flag pole. Mrs. Mulrey said she likes that idea and would look into it for next year.

Committee Reports

Building Committee Report, Mr. Fred Greenwood:

Mr. Greenwood informed the board that the building committee had met and discussed a number of items that need to be addressed in order to receive CHIPS certification. Mr. Greenwood said that the committee should have a list of action items by the next board meeting. Dr. Hodges asked when the rooms would be named. Mrs. Mulrey said that she would be getting together with Mrs. Schwenk to discuss the history and names for the rooms.

Curriculum Committee Report, Betty Mulrey:

Mrs. Mulrey informed the board that science is still the main focus and that a couple more teachers have shown interest in joining the committee.

MESO Committee Report, Becky Partridge:

no report

Technology Committee, John Lewicke:

no report

Safety Committee, Betty Mulrey:

Mrs. Mulrey informed the board that the building is officially locked down during school hours.

Administrative Staff Structuring Committee Report:

no report

Motion by Dr. Donald Hodges to go into executive session at 8:55 pm per RSA 91-A:3 II (c) Adversely affecting the reputation as requested by Mrs. Deb Morrison, seconded Bob Hemmer.

aye: Hemmer, Millbrandt, Hodges

nay: none

Motion carried 3-0

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Motion by Bob Hemmer to enter back into public session at 10:50pm, seconded Dr. Donald Hodges.

aye: Hemmer, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Bob Hemmer to seal minutes of non-public titled 05/24/2010A, 05/24/2010B, 05/24/2010C, 05/24/2010D seconded by Dr. Donald Hodges.

aye: Hemmer, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Bob Hemmer to accept the third reading and approve the job description of School Custodian, seconded by Dr. Donald Hodges.

aye: Hemmer, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Dr. Donald Hodges to make the position of School Custodian a full time salaried position, seconded by Bob Hemmer.

aye: Hemmer, Millbrandt, Hodges
nay: none

Motion carried 3-0

The board asked Principal Betty Mulrey if she had a recommendation for school custodian. Mrs. Mulrey recommended to the board Rick Griffin as school custodian.

Mr. Millbrandt moved to adjourn the meeting at 11:40 pm, seconded by Dr. Donald Hodges.

Respectfully submitted,

Becky Partridge
School Board Secretary