

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, October 12, 2009**

A meeting of the Mason NH School District was held on Monday, October 12, 2009, at approximately 7:45 p.m. at the Mason Elementary School Cafeteria, pursuant to due notice of all members and the public.

Chairperson Wolfgang Millbrandt called the meeting to order. Upon calling of the roll, the following members answered present: Mary McDonald, Wolfgang Millbrandt, Donald Hodges.

School Board Treasurer Sue Wagoner, School Board Secretary Becky Partridge, School District Administrator Deb Bemis, Moderator Catherine Schwenk, School Principal Betty Mulrey and Michael O'Neil of MRI were present

Recognition of Public

John Lewicke, Joan Losee, Jim Losee, Pam Delahanty and Louise Danforth of Monadnock Healthy Teeth and Toes.

Minutes of Previous Meetings

Motion by Wolfgang Millbrandt to approve the minutes of September 28, 2009, seconded Donald Hodges,

aye: McDonald, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Wolfgang Millbrandt to approve the work session minutes of October 7, 2009, seconded Donald Hodges,

aye: McDonald, Millbrandt, Hodges
nay: none

Motion carried 3-0

Motion by Wolfgang Millbrandt to approve the SAU Withdrawal Hearing minutes of September 28, 2009, seconded Donald Hodges,

aye: McDonald, Millbrandt, Hodges
nay: none

Motion carried 3-0

Announcements of Next Scheduled Meetings

Two regular School Board meetings have been scheduled for Monday October 26, 2009 and Monday November 9, 2009 at 7:30 pm, Mason Elementary School Cafeteria.

Work Session to review policies has been scheduled for Monday October 19, 2009 at 7:30 pm at the Mason Elementary School.

A Budget Work Session has been set for November 5, 2009 at 7:30 to review the ReCast of the budget and work on the preliminary budget for next year.

Public Communications

Pam Delahanty and Louise Danforth of Monadnock Healthy Teeth and Toes. There was a brief description of the program offered by Monadnock Community Hospital. Ms. Delahanty explained the one additional feature to the program this year is the Toes part of the program. The program now educates children on good overall health not just

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, October 12, 2009**

dental hygiene. 14 Schools and approximately 2,000 children benefit from this program. The program recently received \$5,000 to help establish after school programs.

Mr. Millbrandt asked if they were a part of Monadnock Hospital. Ms. Delahanty-yes they are employees of Monadnock Hospital.

Ms. McDonald asked how do they track their success. Ms. Delahanty explained that they use a dental excel spreadsheet and they have seen about a 50% decrease in tooth decay.

Pam Delahanty and Louise Danforth thanked the School Board for their time.

Mr. Millbrandt asked Ms. Bemis if they have passed security check to work in the school. School Nurse Ms. Losee explained that they are never alone with the children and it is a "no touch" program.

Mr. Millbrandt expressed concern over the pressure families might feel to participate.

Ms. Losee explained that you can easily opt out of the program.

Ms. Losee expressed her support with the program and explained that school nurses have wanted a program like this to help with students that often have teeth issues that bring them to the nurses office.

Mr. Millbrandt would like the School Board to discuss this with Dr. Chris Guiry. Ms. Bemis will arrange this.

Reports

District Administrator Report, Deb Bemis:

Ms. Bemis presented to the Board the selected preliminary academic projects of the teachers as part of the Career Ladder Program. Grade 1. Teacher Mentoring, Grade 2. Mason Mustangs(publication), Grade 3. Math Enrichment, Grade 4. Science (recycling) Grade 5. Reading Enrichment (Kindergarten Partners). Through Title II Federal Professional Development Funding, we have the opportunity to offset some of the cost of this program to the District through federal grant funds for the amount of \$9, 564.88.

Ms. Bemis told the Board the one concern that the teachers have had is that they do not want to be burdened with a lot of portfolio work. Ms. Bemis will investigate whether there are templates that are available for the teachers to use.

Mr. Millbrandt voiced concern that perhaps some of the projects may be too easy. Ms. Bemis ensured him that they will be reviewed in more details before they are approved.

Ms. Bemis reviewed with the Board the funding that Mason will be receiving from the state. Title I Allocation (\$8,370.80)-Ms. Bemis is hopeful to use this money to begin a pilot program, possibly Singapore Math, for those children who are struggling in Math.

She is also hoping to combine the Title I Allocation with a portion of the Special Education Funding (13,670.00) for the pilot. Also as part of the Federal Funding Program, Mason will receive \$7,693.00 to help offset the Speech and Language Specialist and \$10,344.96 to help offset the Reading Specialist.

The School Board recognizes that these grant amounts will be given to the Mason School District from grants Ms. Bemis had applied for and received.

Business Manager, Mike O'Neil:

Mr. O'Neil submitted the Board with the financial manifest for review and signatures. It is noted that Board reviewed and signed said manifest.

Mr. O'Neil submitted checks and supporting documentation for building expenditures. It is noted that the Board reviewed and signed said checks.

Mr. O'Neil reviewed with the Board that the MS-25 and MS-24 reports have been filed. The MS-25 Report was filed by SAU#63 and Mr. O'Neil filed the MS-24 Report.

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, October 12, 2009**

The School Board requested that Ms. Bemis contact SAU #63 and get a copy of the MS-25 Report.

Mr. Millbrandt asked if Mascenic has informed Mason of what they will charge for the students that attend Mascenic for the school year 2010/2011? Ms. Bemis assured the Board that the State will only allow them to charge so much. Ms. Bemis will look into the amount Mason will be charged.

Principal Report, Betty Mulrey:

Ms. Mulrey reported to the School Board that the student/parent Open House on Wednesday October 7, 2009 went very well. Ms. Mulrey informed the Board that the NECAP testing for the Mason Children had begun on the previous Friday and will go through this week. The tests will be picked up by the appropriate testing representative from the state on October 23, 2009.

Ms. Mulrey gave a preliminary review of last years NECAP results. Ms. Mulrey explained that she was able to download test scores of each individual child and review each question to see where the problems were. After reviewing the test scores of the Science portion of the test from the fourth grade class the average was 2 or 3(meaning partially proficient and proficient). For this reason Ms. Mulrey would like to focus on the Science Curriculum for next year and determine what curricula would best suit Mason.

Old Business

Ms. Bemis would like to know who is going to be available to provide a walk-through of the school to the public on the evening of the SAU Withdrawal vote, October 27, 2009. Ms. McDonald said that the Building Committee members will be able to help with this.

Policies

Ms. McDonald would like the Building Committee to review the next set of polices to be reviewed during the next work session that pertains to the school building. Ms. Bemis will forward Ms. McDonald those policies for the Building Committee to review.

Motion by Wolfgang Millbrandt to accept the second reading and approve the following policies:

BA- Evaluation of Board Operational Procedures

BAA- Evaluation of the Board

BAAA-School Board policies and Administrative Procedures

BB-School Board Legal Status

BBA- School Board Powers and Duties

BBAA-Board Member Authority

BBB-School Board Elections

BBBA-Board Member Qualifications

BBBC-Board Member or District Officer Resignation

BBBD-Board Member Removal From Office

BBBE-Unexpired Term Fulfillment

BBBF-Student-Members of the School Board

BBBH-Recognition of Organization and Operation of the School Administrative unit
(SAU) School Board

BCA-School Board Member Ethics

BCB-Board Member Conflict of Interest

BDA-Board Organizational Meeting

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, October 12, 2009**

BDD- Board-Superintendent Relationship
BDF-Advisory Committees to the Board
BDG-School Attorney
BEAA-School Board Meeting Preparation
BEB-Special Board Meetings
BEC-Non-Public Sessions
BEDA-Public Notification of School Board Meetings
BEDC-Quorum
BEDG-Minutes
BFE- Administration in policy Absence
BEDH-Public Participation at Board Meetings
BG-Board Policy Process
BG-Board policy Process
BGD- Board Review of Administrative Regulations
BGE-policy Dissemination
BGF-Suspension of policies
BHC-Board-Employee Communications
BHE-School Board Use of Email
BIB-Board Member Development Opportunities
BIBA- School Board Conferences, Conventions, and Workshops
BID- Payment For Services Rendered by School District Officers
BIE-Board Member Indemnification
BJ-School Board Legislative Program
BA-R-Evaluation of School Board Operational Procedures
BBA-R-School Board Powers and Duties
BBB-R-Oath of Office
BBBH-R-Recognition of Organization and Operation of the School Administrative Unit
(SAU) School Board
BCA-R- School Board Member Ethics
BDD-R- Board-Superintendent Relations
CA-Administration Goals
CB-School Superintendent
CBB-Appointment of Superintendent
CBG-Superintendent's Development Opportunities
CBI-Evaluation of the Superintendent
CCB-Line and Staff Relations
CF- School Building Administration
CFA-Individual School Administrative Personnel
CH-Policy Implementation
CHA-Development of Regulations
CHB- Board Review of Regulations
CHCA-Approval of Handbooks and Directives
CHD- Administration in Policy Absence
CLA-Treatment of Outside Reports
CM-School District Annual Report
CB-R Duties of the Superintendent
CBI-R- Evaluation of the Superintendent
CFA-R- Duties of the Principal
KB- Title I Parent Involvement in Education

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
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KCB- Community involvement in Decision-Making
KCD- Public Gifts/Donations
KDA-Public Information Program
KE-Public Complaints
KEB-Public complaints about School Personnel, Employees, Students, or
Administration
KEC-Policy on Reconsideration of Instructional Materials
KED-Facilities or Services-Grievance Procedure (Section 504)
KF- Use of School Buildings and Facilities
KFA-Public Conduct on School Property/ Assaults
KFAA- Public Conduct on School Property-Athletic Events
KH-Public Solicitations in the Schools
KI- Visitors to the Schools
KED-Use and Location of Automated External Defibrillators
KLG- Relations with Police Authorities
KB-R- Parent Involvement in Education
KCD-R Public Donations to Schools-Acceptance of Gifts
KEC-R-Reconsideration of Instructional Materials
KFA-R- Assaults

seconded, Donald Hodges

aye: McDonald, Millbrandt, Hodges

nay: none

Motion carried 3-0

Motion by Wolfgang Millbrandt to accept the second reading and approve the following policies as amended,

BEDG-R- Access to Minutes and Public Records
BDE-Committees and Delegates
BDC-Appointed Board Officials
BEA-Regular Board Meetings
BEDB-Agenda Preparation and Dissemination
BEDD-Rules of Order
BGA-Policy Development System
BGC-Policy Review and Evaluation/Manual Accuracy Check
BIA-New Board Member Orientation
CFB-Building Principal(s) Evaluation
KA-School, Community, and Home Relations
KDCA-Use of Students in Public Information Program
KHB-Advertising in the Schools

seconded, Donald Hodges,

aye: McDonald, Millbrandt, Hodges

nay: none

Motion carried 3-0

Reports

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, October 12, 2009**

Building Committee

None

Curriculum:

Ms. Mulrey informed the Board that she will have some Mason teachers and some members from the Board elect committee on the current Curriculum Committee.

Mason Education Support Organization, Becky Partridge:

Ms. Partridge presented each member of the School Board and Administration a copy of the packet that MESO will be sending to the IRS in order to receive their 501c3 status.

Ms. Partridge also asked the School Board to provide the funds that are due for the 501c3 consideration by the IRS. After a brief discussion a motion was made.

Motion by Mary McDonald to issue the 501c3 application fee of \$300.00(three hundred dollars) for MESO out of line 2319810 as an advancement to the anticipated receipt of funds from MESO to the Mason School District, seconded Donald Hodges.

aye: McDonald, Hodges

nay: none

Abstain: Millbrandt

Motion carried 2-0, 1 abstention

Technology Committee

Motion by Donald Hodges to nominate Wolfgang Millbrandt to be ex-officio of the newly formed Technology Committee, seconded, Mary McDonald.

aye: McDonald, Millbrandt, Hodges

nay: none

Motion carried 3-0

Withdrawal Committee

School Board Secretary Becky Partridge submitted Ms. Bemis the sign in sheet and hand taken notes from the SAU Withdrawal Hearing as requested.

School Board Clerk John Lewicke was informed that on the morning of the SAU Withdrawal vote October 27, 2009 he must come in and count the ballots.

MOTION by Wolfgang Millbrandt to enter into non-public session in order to discuss compensation of a public employee per RSA 91-A:3 II. and hiring of a public employee per RSA 91-A:3 II. b. at 9:45 p.m., seconded by Donald Hodges,

aye: McDonald, Millbrandt, Hodges

nay: none

Motion carried 3-0

Minutes of public session taken by Secretary Becky Partridge and transcribed by Secretary Becky Partridge.