

**MINUTES OF REGULAR SCHOOL BOARD MEETING,
MASON SCHOOL DISTRICT
NEW HAMPSHIRE, JUNE 8, 2009**

A regular meeting of the Mason NH School District was held on Monday, June 8, 2009, at approximately 7:50 p.m. in the cafeteria at Mason Elementary School, pursuant to due notice of all members and the public.

The Chairperson called the meeting to order. Upon calling of the roll, the following members answered present: Donald Hodges, Mary McDonald, Wolfgang Millbrandt, Deb Bemis (Representative of SAU #63).

Recognition of Visitors

School Board Member Mary McDonald recognized Betty Mulrey. Ms. Mulrey is next year's Kindergarten Teacher and Lead Teacher for Mason Elementary School.

Position of Secretary

Motion by Mary McDonald to approve Becky Partridge to the position of School Board Secretary, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt.

nay: none

Motion carried 3-0

Building Bond Report

School Board Member and Building Committee ex-officio Mary McDonald gave report to School Board: McDonald sent the Signed Loan Agreement and necessary documents to the NHMBB on May 29, 2009. Was given notification that all time lines and required information had been given. Mary McDonald was requested by the DOE, Bond Council, and NHMBB to remove the Kindergarten grant and 75% of the estimate of Kindergarten Construction costs. State will reimburse accordingly when the invoices are submitted to the DOE.

Mason School Board will be notified on the rate of the bond between June 8th and June 15 2009.

The BAN (Bond in Anticipation Note) funding of \$1,000,000 (1 million dollars) from the Northway Bank has been wired to a checking account as of May 29 2009.

Motion by Mary McDonald to authorize Treasurer Sue Wagoner to choose checking account for building bond, SECONDED by Donald Hodges.

Motion amended to read, The Mason School Board authorizes Treasurer Sue Wagoner to choose checking accounts and the banking institution for the building bond, SECONDED by Wolfgang Millbrandt.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Financials

Mary McDonald gave the board pre-written checks and invoices. School Board members reviewed and signed checks. The check written for Admiral Building Movers Inc. also contained a written contract and schedule of payment to be reviewed and signed by the School Board.

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*Motion by Mary McDonald to approve and sign the written contract given to the Mason School Board by Admiral Building Movers Inc., **SECONDED** by Donald Hodges.*

aye: McDonald, Hodges

nay: Millbrandt

Motion carried 2-1

*Motion by Mary McDonald to pre-approve a list of checks needed to be paid by the Mason School District. See attachment titled "Authorization of Additional Checks, dated June 08, 2009". Checks to be written for line items 1-4, 6 and 7 with line item #5 to be disregarded per McDonald, **SECONDED** by Donald Hodges.*

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Software

Mary McDonald and Deb Bemis attended a talk with Harris Software in regards to purchasing the license for software including but not limited to a lunch program and payroll program.

*Motion by Mary McDonald to authorize Mary McDonald to sign a purchase agreement with Harris Software to purchase software license for \$6,415 (six thousand four hundred and fifteen dollars) **SECONDED** by Donald Hodges.*

Discussion: Millbrandt concerned with the ability to have data entry by numerous people as well as in the future numerous licenses will have to be purchased to run the software. Mary McDonald and Deb Bemis informed board that Harris Software informed them that only one license would be required to run the various programs.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Second reading of policies

Discussion-Deb Bemis would like the board to approve and accept the formats of the policies written by the state of NH. Donald Hodges would like to approve and make changes on the policies individually. Due to time constraints of this meeting a work session will be scheduled with only the reading of the policies on the agenda. Friday June 12th at 7:30 PM at the Mason Elementary School cafeteria. Those to attend will be Mary McDonald, Donald Hodges, Wolfgang Millbrandt, Deb Bemis and Becky Partridge as Secretary.

Building Committee-Parsonage

Information presented to school board by building committee members. More concrete is expected to arrive for the parsonage floor. The providers of the concrete need COD. Building Committee gave estimate of 9.6 yards of concrete needed at approximately \$100/yard.

*Motion by Mary McDonald to authorize expenditure for the concrete for the floor not to exceed \$1500 (one thousand five hundred dollars) **SECONDED** by Donald Hodges.*

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

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Motion by Mary McDonald to accept the May 21 closing documents of lot E6, Purchase and Sale by the Schwenk to the Mason Congregational Church. Purchase and Sale by the Mason Congregational Church to the Mason School District, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt
nay: none

Motion carried 3-0

Discussion by John Lewicke-interm Mason Representative on the Mascenic School Board. Mascenic School Board requests an inventory of the contents of the Mason Elementary School be performed before the withdrawal date.

Motion by Mary McDonald to authorize Betty Mulrey to inventory the contents of the Mason Elementary School in collaboration with Gary Somero. The Mason School Board also authorizes Betty Mulrey to pick someone to assist her in the inventory process, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt
nay: none

Motion carried 3-0

Deb Bemis informed the Mason School Board of the confirmation of The Milford Middle School Curriculum Coordinator participation in the Mason teacher staffing meeting to be held on June 11, 2009 at 4:00 pm at the Mason Elementary School.

SAU Withdrawal Committee

Update given that the SAU withdrawal committee has drafted documentation pursuant to all laws and RSAs of the state of NH for the Mason School Districts withdrawal from SAU #63.

K12-NHOCS

Motion by Wolfgang Millbrandt to strike previous meeting vote of the approval of the modification of the documents (as then written) and replace it with an approval of the document titled "The New Hampshire online Charter School Dated June 8, 2009" in regards to Paragraph 25 Appendix G, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt
nay: none

Motion carried 3-0

Motion by Donald Hodges to change the mailing address to 13 Darling Hill Road effective immediately and to change the phone effective July 1, 2009, SECONDED by Wolfgang Millbrandt.

aye: McDonald, Hodges, Millbrandt
nay: none

Motion carried 3-0

Discussion: Deb Bemis would like to confirm with the Mason School Board the plans to run a SPED summer school program from July 13 to the week ending August 14

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Tuesday, Wednesday, Thursday from 8:30 am to 11:30 am at the Mason Congregational Church.

Motion by Wolfgang Millbrandt to authorize Mary McDonald to contact the Mason Congregational Church to confirm space availability at that location for the Mason School District SPED summer school program, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carried 3-0

Discussion on the possible implementation on a SPED Pre-school at the Mason Elementary School. Many questions arose: Cost analysis between tuitioning out and in house? Is there room for those children to be tuitioned out and where would they go? Where would the program be placed here in the Mason Elementary School and is there room? After some debate and discussion school board members decided it would be best to table the discussion for Executive session.

Motion by Wolfgang Millbrandt to move the meeting into Executive Session to discuss Pre-school and other items, SECONDED by Donald Hodges.

aye: McDonald, Hodges, Millbrandt

nay: none

Motion carries 3-0

Public Session of meeting adjourned at 9:55 PM

Minutes of Public Session taken by Becky Partridge and transcribed by Becky Partridge.