



Mason School District Mason, NH School Board Meeting

*Monday, November 24, 2008 - 7:30 p.m.
Mason Elementary School*

1) Organization

- a) Call to order @ 7:31 by Wolf Millbrandt
- b) Roll call: Board members Wolf Millbrandt, Donald Hodges, Mary McDonald, Catherine Schwenk (Moderator), Trevor Ebel (SAU #63) & Deborah Bemis (SAU #63)
- c) Review and approve Minutes from:
 - i) November 10, 2008 Board Meeting → Mary motioned, Don seconded - Approved
 - ii) November 18, 2008 – Special Hearing → Mary motioned, Don seconded – Approved
- d) Set date and time for next Board meeting : **December 8, 2008 at 7:30**
December 2008 Meeting schedule:
 - o December 1, 2008 Signing of Tuitioning Agreement - Milford, 7:00 PM
 - o December 8, 2008 Regular School Board Meeting – Mason Elementary 7:30 PM
 - o December 10, 2008 Special District Meeting - Mason Town Hall, 7:30PM
 - o December 22, 2008 Regular School Board Meeting – Mason Elementary 7:30 PM

2) Public Communication (open forum for discussion/questions) None

3) Reports

- a) Primex , the Mason School District carrier for Liability insurance, gave a general overview presentation on their member services.
 - i) Provided confirmation that the coverage applies to Elected and Appointed members of the School District and it's committees.
 - ii) Need to make sure that the policies that are currently in place with SAU #63 for the Mason Elementary school building stay active during any transition to the Mason School District. – Contact is Ms. Panait.
 - iii) John Lewicke will follow-up with Primex to provide a Medical quote for the School District Staff.**
- b) SAU withdrawal Warrant for March
 - The Board signed the Warrant Notice for the Special District Meeting to be held on 12/10/2008.
 - Copies were provided to the Moderator, and posted at Town Hall and the Mann House. Wolf submitted the notice to the Ledger.

4) Old Business

- a) Status on Surveys
Wolf will continue to log survey receipts. The Board will consider a 'call' to those currently attending Mascenic who have missed the deadline for providing responses
Mary will provide Wolf the list used for the mailing.
- b) Milford Tuitioning Agreement
→ Mary motioned and Don seconded – Approved: To authorize Wolf to sign the Agreement dated for December 1, 2008
(File name: Tuition Agreement -(final)12-01-08.doc last saved 11/21/2008)

- c) Mascenic Tuitioning Agreement Status
A copy of the Milford agreement was sent to SAU #63 for review. Feedback from Ms. Bemis & Mr. Ebel indicated that it was very thorough and inclusive. Still no word as to status of Mascenic Board review.
- d) Policies
 - i) CHPS Second and Final reading of the CHPS policies, PO P1 – PO P7 were conducted. → Don Motioned to Accept, Mary seconded - Approved

5) Committee Reports

- a) Building
 - i) 2 quotes were received for moving the Parsonage to a lot up Meeting House Hill Road – Both \$24K. Schwenks are open to providing some land for the lot. Specifics need to still be worked out. Mary requested authorization from the Board to proceed with the proposal to the Church Trustees and possibly a resolution to proceed.
→ Mary moved, Don seconded – Approved.
 - ii) Conducted an all-day review of the CHPS requirements and point system. It was determined that necessary points required for CHPS Certification can be obtained without extreme measures. Those in attendance: Building Committee, Energy consultant, Construction manager, Civil and Mechanical engineers, and the Architect team. This review session included a few hours of walk-thru of the school, basement and attics.
 - iii) Jordon Institute has arranged for a blower door test to be conducted on 12/4. Mary notified Gary Somero, and Gary had no issues – He will make sure that Rob, the custodian, will be present at 7:00 AM to provide support while he is at the school. Confirmed with Mr. Ebel that no facility use form was needed.
- b) Staffing
 - i) Status of advertising
 - Advertisement was placed in the Monadnock Ledger – A few resumes were received.
 - Mr. Ebel suggested the add be sent to him so that he can post under the SAU's advertising contracts with various locations.
 - **John Lewicke will provide the add to Mr. Ebel**
 - **Still working on final draft of wage schedule – Don to provide status**
- c) Curriculum
 - Mary provided the final Kindergarten Grant and the Board signed it. Mr. Ebel requested that he be provided an electronic copy and he will acquire Mr. Corriveau's signature and forward to the DOE (Helen Schotanus & Ed Murdough) by the deadline of 12/1/2008.
- d) Grants
 - Becky Partridge provided status on the 501c. She stated that documents for incorporation need to be completed first.
John Lewicke said he would acquire of copy of the necessary documents.
 - No status on Safe Streets Grant.
Wolf will provide information to Bob Hemmer to research more.
- e) Charter School
 - i) An initial proposal was submitted by K-12.
 - ii) There might be a presentation to the Board at the December 22nd meeting.

f) Finance

- No Update on building bond. Still concerns with the Date Effectiveness of the Mason School District and the authorization to appropriate monies. Mary continues to work with David Barnes (Bond Bank Council). Dean Eggert will be providing a letter to David with his opinion on the matter.

6) New Business

- a) Deb McElvy attended, she is one of the two bus drivers that provide service for the Elementary School. She expressed a strong interest to continue to provide service. The Board thanked her for interest and stated that we would make sure that the Vendor that is ultimately selected, is informed.

From this discussion, options of outsourcing and buying were discussed.

Wolf will provide a Request for Bid ad to be posted in the Ledger to provide busing for both the Elementary school and to Milford.

Specific Mailings of the ad will be provided to Johnson, Somero (M&M), and First Student

7) Executive Session

- a) Mary provided the Board copies of additional resumes received to date. Interviews will be conducted for all applicants. Board agreed to first round of interviews for EARLY December. ***Mary will start the scheduling process.***

Please visit the Mason School District Website for Up-To-Date Information

*****WWW.MASONNHSCHOOLS.ORG*****